



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Nelson, in the board room at the District Services Center on April 11, 2022 at 6:00 p.m.

Chair Nelson led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz (6:04 pm), Michael Nelson, Stacey Ruelle, Enrique Velázquez, Student Representative Bella Drewes

Board Members Absent: None

Administration Present: Superintendent Staloch, Executive Director of Administrative Services Quiram, Executive Director of Business Services Cink, District Administrators

BWP representative Steve Griesbach presented the data collected from the stakeholder surveys and focus groups which guided the creation of a Leadership Profile for PLSAS. Next steps will be a presentation of the proposed slate of candidates along with an effective interviewing workshop. First round of interviews will possibly take place the last week in April.

Per board policy 203, Board Chair Nelson called for anyone wishing to address the board during the open forum segment on the board agenda and six community members spoke during this forum.

A motion was made by Stacey Ruelle, seconded by Amy Crosby, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Jonathan Drewes, seconded by Enrique Velázquez, to approve the consent agenda, as follows:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary for March 2022
- Wire Transfer, EFT and ACH Banking Activity for March 2022
- Bank Reconciliation Statements for February 2022
- Monthly Wire Detail for March 2022
- Monthly Health/Dental Wire Detail for March 2022
- Monthly Check Detail for March 2022
- Monthly ACH Detail for March 2022

B. Approval of school board minutes as follows:

- Special Board Meeting – March 14, 2022
- Regular Board Meeting – March 14, 2022
- Special Board Meeting – March 18, 2022
- Board Study Session – March 28, 2022

C. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Sarah Demers – Special Education Teacher (MTS) – Dist. (new position)
- Jacquelyn Jones – Social Studies Teacher (.05 FTE - one quarter) – HS (new position)
- Allison Roberts – Health Teacher – (.05 FTE – one quarter) – HS (new position)
- JoAnn Tousignant – 1st Grade Teacher (MTS) – WW (leave of absence)

Coaches:

- Madison Bills – Head Cheerleading Coach – HS (resignation)
- Austin Polson-McCannon – Assistant Boys Lacrosse Coach (JV) – HS (resignation)
- Jill Selchow – MS Track Coach – TOMS/HOMS (resignation)
- Taylor Smith – Assistant Varsity Baseball coach – HS (resignation)

Educational Support Staff:

- William Anderson – Pool Employees for Summer Swim – TOMS/HOMS (resignation)
- Marilyn Ash – Special Education Para (Setting III Center-Based Programs) – Dist. (resignation)
- Amanda Blotsky – Child Nutrition Assistant – TOMS (reassignment)
- James Corbey – Lunchroom Supervisor – HS (resignation)
- Delaney Dahl – Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Kyza Duevel - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Kathy Felch – Testing Facilitator for K-1st Grade – Dist. (new position)
- Veronica Frank – Pool Employees for Summer Swim – TOMS/HOMS (resignation)
- Hailey Haferman - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Rebecca Haferman - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Sophia Hauser - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Layne Irvine - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Patty Kain – Student Services Secretary – HS (resignation)
- Keri Kuboushek – Testing Facilitator for K-1st Grade – Dist. (new position)
- Rebecca Leach – Testing Facilitator of K-1st Grade – Dist. (new position)
- Kaitlyn LeClair - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Julie Lowy – Special Education Para (Setting III Center-Based Programs) – Dist. (resignation)
- Anya Moen - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Karen Nau – Special Education Para – Dist. (resignation)
- Alyssa Noreen – Special Education Secretary – RR (resignation)
- Kristina Oltvedt – Child Nutrition Assistant – LODL (resignation)
- Pennie Peterson – Attendance Secretary – HS (resignation)
- Kate Sullivan - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Brennan Tinguely - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Lila Wallin – Kids' Company Student Support – JP (new position)
- Emersyn Wilson - Pool Employees for Summer Swim – TOM/HOMS (resignation)
- Rowan Wilson - Pool Employees for Summer Swim – TOM/HOMS (resignation)

Summer Swim – Employee Rehires (*list available at the district office*)

2. Resignations, terminations and non-renewals as follows:

- Sandy Bair - Child Nutrition Helper - TOMS (effective April 1, 2022)
- Quetzalli Salas de Hernandez - 4th Grade Teacher - LODL (effective June 10, 2022)
- Elizabeth De Leon - Spanish Teacher - TOMS (effective end of school year)
- Joseph Deutsch - Head Nordic Ski Coach - HS (effective immediately)
- Allison Drube - Special Ed Para - HS (effective April 12, 2022)
- Melissa Feller - School Social Worker - Dist. (effective June 10, 2022)
- Gwen Flaata - Kids' Company Assistant - RR (effective June 9, 2022)
- Kristi Gaudette - Kids' Company Coordinator - Dist. (effective April 22, 2022)
- Lynsay Harrigan - Building Monitor (Turf) - CE (effective April 13, 2022)
- Mary Hartmann - Child Nutrition Helper - TOMS (effective April 8, 2022)
- Samphors Keo - Child Nutrition Helper - TOMS (effective March 31, 2022)
- Kyle Klossner - Assistant Lacrosse Coach - HS (effective immediately)
- Heide Lawrie - Kids' Company Assistant - JP (effective May 31, 2022)
- Andy Lissick - Assistant Boys Tennis Coach - HS (effective immediately)
- Michelle Loftus - Special Ed Para - WW (effective April 15, 2022)
- Renee Lynam - Social Studies Teacher - HS (effective June 30, 2022)

- Ryan Marker - Custodian - HOMS (effective March 18, 2022)
- Margaret Meier - Kids' Company Assistant - JP (effective March 31, 2022)
- Alyssa Noreen - Kindergarten Student Support Para - FH (effective April 1, 2022)
- Jill Ruekert - Child Nutrition Helper - TOMS (effective March 23, 2022)
- Nicholas Scheffert - Kids' Company Student Support - JP (effective March 25, 2022)
- Laura Schluck - Special Education Teacher - HRE (effective June 10, 2022)
- Allison Short - Assistant Girls Volleyball Coach - HS (effective immediately)
- Jennifer Thomas - Special Ed Para - GD (effective March 31, 2022)
- Ellie Veldman - Daily Building Substitute - FH (effective June 10, 2022)
- Taylor Venteicher - Daily Building Substitute - TOMS (effective June 10, 2022)

3. District retirements effective June 2022 with gratitude for years of service:

- Julie Christensen - Speech-Language Pathologist - Dist. (7 years of service)
- Jana Hidalgo - Spanish Teacher - HS (28 years of service)
- Andrea Swanson - 4th Grade Teacher - WW (16 years of service)

*(All will be honored at the District Retirement Celebration in May, 2022)*

4. Leaves of absence as follows:

- Rachel Borgen - 3rd Grade Teacher - FH (maternity/family leave - 2022-23 school year)
- Amber Corcoran - Math Teacher - TOMS (.2 FTE family leave - 2022-23 school year)
- Scot Jaenicke - Physical Ed/Health Teacher - MNCAPS (medical leave - April 18 - May 23, 2022)
- Kim Koepp - School Social Worker - HOMS (medical leave - April 26 - May 15, 2022 with altered work schedule May 16 - June 5, 2022)
- Kelly Nagle - Counselor - HS (maternity leave - August 29 to October 17, 2022)
- Nella Neilson - Elementary Teacher - LODL (family leave - 2022-23 school year)
- Christina Rose - Child Nutrition Helper - HS (medical leave - May 11, 2022 to end of school year)
- Ginny Running - Physical/Health Teacher - RR (family leave - April 11 to May 2, 2022)
- Sara Sommers - Social Studies Teacher - HS (.2 FTE family leave - 2022-23 school year)
- Nancy VanHorne - School Social Worker - HS (medical leave - May 26 to June 13, 2022)

D. Studer Contract Approval

E. Achievement and Integration Budget Approval

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 11th day of April 2022.

**LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

The board celebrated MNCAPS students that have started their own businesses from projects initially started as MNCAPS Projects. MNCAPS Coordinator Erik Sill introduced students Connor Moore, Sam Kohler, Ben Pascanik, Owen Tushie, Anna DiFior, Grayson Spronk and Josh Clough.

Executive Director of Administrative Services Quiram presented probationary teachers for non-renewal.

A motion was made by Amy Crosby, seconded by Jonathan Drewes, to approve the recommendation that the employment contracts for the teachers listed in the memo not be renewed for 2022-23.

Motion carried: 7 – 0

Executive Director of Administrative Services Quiram presented a resolution reducing and discontinuing programs and positions.

Board Member Bernick introduced the following resolution and moved its adoption:

**RESOLUTION REDUCING AND DISCONTINUING PROGRAMS AND POSITIONS**

BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Middle School Spanish Teacher – Reduced from .9 FTE to .8 FTE
2. Laker Online Elementary Teachers – Three (3) FTE

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Drewes and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Executive Director of Administrative Services Quiram presented a resolution proposing placement on unrequested leave of absence (Spanish Teacher).

Board Member Ruelle introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE (SPANISH TEACHER)**

BE IT RESOLVED by the School Board of Independent District No. 719, as follows:

That it is proposed that Jessica Coleman, a .09 FTE teacher, be placed on unrequested leave of absence without pay or fringe benefits at the end of the 2021-22 school year effective June 30, 2022. Said action is taken in accordance with the 2021-23 collective bargaining agreement (CBA) between the District and the Prior Lake-Savage Education Association (PLSEA) and pursuant to Minn. Stat. 122A.40, subd. 10. The grounds for this action are as follows:

- A. lack of pupils
- B. financial limitations
- C. discontinuance of position; namely, a .1 FTE Spanish teaching position

BE IT FURTHER RESOLVED, that a notice of proposed placement on unrequested leave, together with a copy of this resolution, be forwarded to Ms. Coleman.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Crosby and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Executive Director of Administrative Services Quiram presented a resolution designating a third party administrator and a trustee.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the following resolution:

**RESOLUTION DESIGNATING ONEBRIDGE BENEFITS INC. AS THIRD PARTY ADMINISTRATOR AND WASHINGTON TRUST BANK AS TRUSTEE**

*(Full resolution on file at the district office)*

Motion carried: 7 – 0

Members of the district priority work team Marcus Milazzo, Erik Sill and Whitney Weber presented the following:

**Strategic Direction 3:** Expand innovation to improve the learner experience.

INNOVATION: Develop a plan to capture the lessons learned during the pandemic and create a system to monitor, promote and oversee innovation to capture all we are doing and to integrate and expand innovation.

This was a report only. No board action was requested.

Executive Director of Administrative Services Quiram presented a medical and dental insurance rate recommendation.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve a 3% increase in our health insurance premiums and a 0% increase in our dental insurance premiums for the 2022-23 school year.

Motion carried: 7 – 0

Director of Teaching & Learning Edwards presented offering Laker Online for students in grades 6-12 for the 2022-23 school year at the study session in March and requested board approval to proceed.

A motion was made by Julie Bernick, seconded by Mary Frantz, to approve Laker Online at the secondary level, as presented.

Motion carried: 7 - 0

Every year MDE requires us to take a vote from the American Indian Education Parent Advisory Committee (AIPAC) on whether or not they concur with the program offerings in our school district.

Director of Equity & Inclusion Ouk presented the vote of non-concurrence. The AIPAC will provide a written statement at the May 9<sup>th</sup> board meeting.

A motion was made by Amy Crosby, seconded by Jonathan Drewes, to accept the vote on non-concurrence, as presented.

Motion carried: 7 - 0

The following proclamation was read:

#### **TEACHER APPRECIATION WEEK PROCLAMATION**

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories;

NOW THEREFORE, we, the School Board of Prior Lake-Savage Area Schools, do hereby proclaim the week of May 2-6, 2022 as NATIONAL TEACHER APPRECIATION WEEK with the designation of Tuesday, May 3, 2022 to be NATIONAL TEACHER APPRECIATION DAY within the Prior Lake-Savage Area School District.

We urge that we observe this day by taking time to recognize and acknowledge the impact of teachers on our lives.

The following proclamation was read:

#### **CHILD NUTRITION SERVICES WEEK PROCLAMATION**

WHEREAS nutritious meals at school are an essential part of the school day; and

WHEREAS the staff of the District's school meals and nutrition department are committed to providing healthful, nutritious meals to the District's children; and

WHEREAS the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and

WHEREAS the week of April 25 - April 29, 2022, is Child Nutrition Employee Week;

NOW THEREFORE, be it resolved that Prior Lake-Savage Area School District expresses its deep appreciation to these valuable employees and commends their good work on behalf of children.

The following proclamation was read:

**VOLUNTEER APPRECIATION WEEK PROCLAMATION**

WHEREAS, "Volunteer Appreciation Week" offers the opportunity to recognize and to thank public school volunteers who contribute unselfishly to the success of PLSAS students, teaching and support staff and the goals of public education; and

WHEREAS, Parental and community involvement is a significant factor in the quality of our schools and the success of our students; and

WHEREAS, We appreciate the dedicated volunteers who give their time and talent to assist professional educators and support staff; and

WHEREAS, Volunteers reflect the highest values of our society and become role models for students by demonstrating an interest in education; and

WHEREAS, Volunteers are called upon to assist teachers and staff with the day-to-day activities involved in providing a balanced education for our students and are an important part of a team that strives to ensure that each and every one of our students succeeds; and

WHEREAS, It is fitting to support the goals of this observance, as when parents, schools and communities work together in preparing today's students for tomorrow's world; therefore be it

BE IT BE RESOLVED, that the School Board recognizes the week of April 18 through 22, 2022, as "Volunteer Appreciation Week" in Prior Lake-Savage Area Schools.

Board Chair Nelson discussed the superintendent evaluation procedure. According to the timeline, the superintendent provides supporting documents on school district goals to all board members on April 25<sup>th</sup>. After review, each board member completes the summative evaluation form and submits it. The board chair and vice-chair will create a summary document and provide it to the superintendent for review. The board will hold a closed session for the superintendent evaluation on May 23, 2022. In June, the board will summarize the conclusions in a public statement.

**POLICY**

Board Chair Nelson presented the following policies for a first reading:

- Policy 407.1: Exposure to Hazardous Substances
- Policy 409: Employee Publications, Instructional Materials, Inventions and Creations
- Policy 620: Credit for Learning

The second reading of these policies will take place at the April 25, 2022 board study session.

There were no policies for a second reading at this meeting.

Board Chair Nelson presented policies for board approval.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the following policies as a group:

- Policy 407: Safety
- Policy 412: Travel Reimbursement
- Policy 504: Student Dress and Appearance
- Policy 506.3: Breathalyzer
- Policy 521: Student Disability Nondiscrimination
- Policy 611: Homeschool
- Policy 612: Shared-Time Programs

- Policy 621.2: Academic Recognition Program
- Policy 622: The Pledge of Allegiance
- Policy 805: Waste Reduction & Recycling
- Policy 807: Naming of School Buildings or Facilities
- Policy 903: Visitors to School District Buildings and Sites

Motion carried: 7 - 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch highlighted the following:

- Congratulations to robotics team KING Tec on a successful season. The team finished its regional competitions ranking 30th out of 189 Minnesota teams and will now go on to compete at the MN State High School League FRC championship on May 7th at the University of Minnesota. The team was featured in the Prior Lake American last weekend. The team testified before a state senate committee on the need for robotics resources that would support students going into science and technology fields.
- Congratulations are also in order to Prior Lake High School Business and Computer Science teacher, Andrew Kurkowski, who has been selected to receive the 2022 BestPrep Educator of Excellence Award.
- On Thursday, April 21st, we will continue our monthly Community Coffee and Conversations event, which is an opportunity to discuss race and equity in our communities. This month's event is sponsored by the Laker Educational Foundation. Director of Equity and Inclusion, Sam Ouk, will lead a discussion on how the outreach of the Foundation has worked to help the school community close the opportunity and achievement gap, and take a closer look at how current practices can even better help all students to succeed.

### Administrative Reports

None

### Board Reports

- Student Council Representative Bella Drewes reported on the first day back from spring break, the winter dance (March Mad Dance) with 500 participating, spring committees working on events and honoring seniors and starting a Lakers for Unity group formed that includes all interested PLHS students.
- Director Drewes reported on a SCALE meeting with the topics of property tax evaluations and legislative redistricting.
- Board Treasurer Ruelle reported on an AMSD meeting featuring MN Bold which is MDE's program initiative on Literacy and Achievement.
- Board Chair Nelson reported on the AMSD meeting with discussion on funding for public education.
- Board Director Velázquez reported on SW Metro meeting where they discussed an award of \$270,000 that will be used to create a drop-in childcare program during the 2022-23 school year,

A motion was made by Stacey Ruelle, seconded by Amy Crosby, to close the regular meeting and transition to a closed meeting.

Motion carried: 7 – 0

The board adjourned the business meeting at 8:20 p.m. and transitioned to a closed meeting.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to open the meeting.  
Motion carried: 7 – 0

Meeting re-opened at 9:00 p.m.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to adjourn.  
Motion carried: 7 – 0

Meeting adjourned at 9:00 p.m.

Amy Crosby, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AC/mw