



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on February 8, 2016 at 7:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf, Student Council Rep Henry Drewes

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Dan White, seconded by Ben Hanson, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Todd Sorensen, seconded by Chad Rittenour, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. School board minutes as follows:
 - Study session – January 11, 2016
 - Organizational meeting – January 11, 2016
 - Regular board meeting – January 11, 2016
 - Study session – January 25, 2016
- c. Resignations, terminations and non-renewals, as follows:
 1. Marian Ahmed - Noon Supervisor - WW (effective immediately)
 2. Jesse Brown - Assistant Lacrosse Coach - HS (effective immediately)
 3. Angie Carlisle - Head Cheer Coach - HS (effective immediately)
 4. Nicole Dickenson - Assistant Synchronized Swim Coach - HS (effective immediately)
 5. Mark Draper - Assistant Track Coach - HS (effective immediately)
 6. Maria Fulkerson - Child Nutrition - GW (reduction of .25 hrs/day beginning Feb 1, 2016)
 7. Dawn Knudsen - Noon Supervisor - GD (effective December 22, 2015)
 8. Mark Lassonde - B Squad Baseball Coach - HS (effective immediately)
 9. Joe McCarthy - Assistant Girls Track Coach - HS (effective immediately)
 10. Brian Olson - Assistant Knowledge Bowl Advisor - HS (effective immediately)
 11. Kelley Reiter - MS Track Coach - HS (effective immediately)
 12. Derrick Schluck - B Squad Lacrosse Coach - HS (effective immediately)
 13. Sadie Stebbing (Lawman) - Swim Coordinator - Dist. (effective immediately)
 14. Matthew Wagner - MS Boys Tennis – HS (effective immediately)
 15. Olivia Williamson – MS Track Coach – HS (effective immediately)

Motion carried: 7 - 0

Member Hanson introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member White, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf the following voted against the same: none

The foregoing resolution was approved this 8th day of February 2016.

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

2016 MSAA Gold Key, Silver Key and Honorable Mentions Announced

- Sydney Johnson- Splash of Water- Gold Key
- Max Bulver- My Powers- Silver Key
- Jamie Fonder- My Ball & Glove- Silver Key
- Alycia Reese- Trapped- Silver Key
- Shannon Sorenson- Three Strawberries- Silver Key
- Rebecca Triebenbach- Ghost of Me- Honorable Mention
- Benjamin Wedel- Dew- Honorable Mention

PLHS Art Instructor: Kristi Malmgren

What's in My Food App

Six Twin Oaks students from Mr. Albrecht's Advanced 6th grade Science class, along with Ms. Short, Synergy teacher, just won \$5,000 in the Verizon Innovative App Challenge for creating the best app concept of all middle schools in the state! **Jayde Butler, Elizabeth Ginzburg, Preston Mack, Luke Nelson, Ty Sandell and Lucas Warner** created the "What's in My Food App," which provides a safety net for those with food allergies when eating out or traveling. Simply download the app, scan the picture of the universal food icon located next to menu item (choose the language conversion if reading a foreign menu) and the app will tell you what alerting you of anything you have told that app you are allergic to.

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School Board Recognition Week is February 15-19, 2016

A resolution was read at the board meeting and certificates issued to each board member in recognition of their service to PLSAS.

RESOLUTION

WHEREAS, Prior Lake-Savage Area Schools recognizes the importance of public education in our community; and

WHEREAS, Prior Lake-Savage Area Schools appreciates the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

WHEREAS, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

WHEREAS, school board members are charged with representing our local education interests to state and federal government and ensuring compliance with state and federal law; and

WHEREAS, school board members selflessly devote their knowledge, time and talents as advocates for our schoolchildren;

WHEREAS, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

NOW THEREFORE, BE IT RESOLVED, that Prior Lake-Savage Area Schools recognizes and salutes the members of the Prior Lake-Savage Area School Board by proclaiming February 15-19, 2016, as School Board Recognition Week.

Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and one citizen spoke.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Dan White, seconded by Melissa Enger, to approve the candidates for employment as follows:

Certified:

- Linda Anderson – Targeted Services-After School Program – FH (reassignment)
- Diane Ball – Targeted Services-After School Program – FH (reassignment)
- Shawn Beaudette – Targeted Services-After School Program – FH (reassignment)
- Kimberly Emerson – Physical Education Teacher (LTS) – HO (new position)
- Laura Hagerman – Targeted Services-After School Program – FH (reassignment)
- Samantha Harms – 5th Grade Teacher (MTS) – WW (leave of absence)
- Melvin Johnson – Math Teacher (MTS) – HS (leave of absence)
- Kirsten Ketelsen – Special Education Services-School Psychologist – RR (resignation)
- Dorothy Nicholas – Physical Education Teacher (MTS) – HS (leave of absence)
- Hannah Runquist – Targeted Services-After School Program – FH (reassignment)
- Emily Sickmann – Targeted Services-After School Program – FH (reassignment)
- Kim Soeffker – Targeted Services-After School Program – FH (reassignment)
- Jonathan Stock – English Teacher (.6 FTE) (LTS) – HS (leave of absence)
- Kristin Stocker – Elementary Teacher Building Substitute – EW/JP/WW (leave of absence)

Coaches:

- Mitch Bolkcom – Assistant Mock Trial Advisor – HS (new position)
- Jenna McNallan – Assistant Girls Track & Field Coach – HS (resignation)
- McArthur Moser – Assistant Track & Field Coach (.5 boys/.5 girls) – HS (resignation)
- Donna Weber – Spotter (Gymnastics) - HS (reassignment)

Educational Support Staff:

- Marilyn Ash – Noon Supervisor – WW (resignation)
- Jon Dicke – Project Alert Instructor – JP (reassignment)
- Ellen Gednalski – Child Nutrition Assistant Helper (MTS) – WW (leave of absence)
- Andrea Henderson – District Accountant – DSC (resignation/new position)
- Penny Lawrence – Child Nutrition Assistant Manager (MTS) – WW (leave of absence)
- Wendy McFeron – Student Support Para (Special Ed-CID) – GW (resignation)
- Paulette Noel – MARSS and Student Data Specialist – DSC (resignation)
- Emmanuel Rivera – Student Support Para (Special Ed-Lifeskills) – HS (resignation)
- Nikki Varcoe – Child Nutrition Assistant (PT) – RR (resignation)

Motion carried: 7 – 0

Executive Director of Human Resources Mons presented district retirements.

A motion was made by Chad Rittenour, seconded by Ben Hanson, to approve the following district retirements, with gratitude for years of service to the district, as presented:

- Andrew Franklin - Science Teacher - HS (35 years of service)
- Pat Jones - Head Building Secretary - RR (21 years of service)

A district retirement celebration will be held in their honor on Thursday, May 19, 2016 at Twin Oaks Middle School from 3:30 to 5:30 p.m.

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Chad Rittenour, seconded by Todd Sorensen, to approve the following leaves of absence, as presented:

1. Pat Bjorklund - Purchasing/Fixed Asset Specialist - DSC (medical leave - Jan 4 - Feb 8, 2016)
2. Brenda Death - Food Services Assistant Manager - WW (medical leave - Jan. 25-Feb 19, 2016)
3. Claire Duklet - Kindergarten Teacher - RR (maternity leave - May 26-June 10, 2016)
4. Kim Hall - Special Education (EBD) Teacher - TOMS (maternity/family leave - June 8, 2016/school year 2016-17)
5. Darcy Hempel - 2nd Grade Teacher - JP (family leave- 2016-17 school year)

6. Elissa Meuwissen - English Teacher - HS (medical leave - Jan. 22-Feb 29, 2016)
 7. Lois Riesgraf - Student Support Para (Special Ed) - HOMS (family leave - Jan. 25-Apr. 25, 2016)
- Motion carried: 7 – 0

Executive Director of Human Resources Mons presented new and revised job descriptions. A motion was made by Dan White, seconded by Melissa Enger, to approve the following job descriptions, as presented:

- Child Nutrition - High School Manager
- Child Nutrition - Middle School Manager
- Child Nutrition - Elementary Manager
- Child Nutrition - High School Assistant Manager
- Child Nutrition - Lake House Cafe Assistant Manager
- Child Nutrition - Middle School Assistant Manager
- Child Nutrition - Elementary Assistant Manager
- Child Nutrition Assistant - Head Cashier
- Child Nutrition Assistant: Part-Time, Cashier, Ala Carte
- Innovation Zone Coordinator (TOSA)
- District Accountant

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented an additional licensed staffing request. A motion was made by Ben Hanson, seconded by Dan White, to approve the following licensed staffing for 2015-16:

- Special Education Birth-2 Teacher (1.0 FTE) - EW (\$24,000)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented an additional educational support staffing request. A motion was made by Todd Sorensen, seconded by Chad Rittenour, to approve the following educational support staffing for 2015-16:

- Girls Lacrosse Assistant Coach (\$4,005)

Motion carried: 7 – 0

Brent Jones, representing Nexus Solutions, presented the comprehensive facility plan to the board. Funding options were presented by Superintendent Staloch and Executive Director of Business Services Cink. Discussions and information gathering sessions continue. The board will revisit at all of the upcoming board meetings before the final plan is brought before the board for approval on March 7, 2016.

Assistant Superintendent Holmberg and Executive Director of Business Services Cink presented the MNCAPS facility and budget update that has been reviewed at study sessions. The budget parameters and lease agreement were presented for board action.

A motion was made by Ben Hanson, seconded by Melissa Enger, to approve the budget parameters and the lease agreement with the MN School of Business site, as presented.

Motion carried: 7 - 0

Executive Director of Business Services Cink presented the long range plan and budget assumptions. No board action was requested at this time.

Executive Director of Human Resources Mons presented the following resolution for board approval. This resolution is brought before the board on an annual basis to have in place in the event that adjustments need to be made.

Board Member Sorensen introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:
That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Rittenour and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Open enrollment was reviewed at the high school level. The board approved accepting 40 open enrollments at Prior Lake High School (Gr. 9-12) prior to closing for 2016-17.

Member White introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO 2016-17 OPEN ENROLLMENT

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment, and

WHEREAS the school board recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program, and

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident district (Minnesota Statute §124D.03), and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statute §124D.03 Subdivision 6).

BE IT THEREFORE RESOLVED that open enrollment has been closed at the high school level due to school building capacity and

BE IT FURTHER RESOLVED that open enrollment now be closed for the 2016-17 school year, as follows:

Prior Lake High School – Grades 9-12

The motion for the adoption of the foregoing resolution was duly seconded by Member Wolf, and upon vote being taken thereon, the following voted in favor thereof: Enger, Hanson, Rittenour, Ruelle, Sorensen, White, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

The Savage City Council will be approving the addition of one voting precinct to be located at Redtail Ridge and precinct boundary changes within the City of Savage on February 16, 2016 due to the increase in housing developments and the increased volume of voters. Pending council approval and the deadline for passing this resolution, the board approved the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR CERTAIN MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACE WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION.

(Full resolution on file at the district office)

Written notification of new polling place locations will be sent to each affected household with at least one registered voter in the school district whose school district polling place location has been changed as required by MN Statute Section 204B.16, Subdivision 1a.

POLICY
None

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

- Welcome to Student Council Vice-President Henry Drewes in the absence of Maddie Theisen.
- The Innovation Academy with Scott McLeod was held last week and featured a panel discussion.
- We continue our partnerships with the City of Savage and the City of Prior Lake meeting regularly to get updates on planning and building development.
- Dr. Staloch attended a recent meeting with 40 superintendents to address legislative priorities.

Administrative Reports
None

Board Reports

- Student Council Rep Drewes reported on the 16-17 registration process and student excitement about the opportunities available. NHS is holding their 2nd yearly blood drive and the student council is holding a new Sweetheart Dance which replaces Snoball and Sadies.
- Vice-Chair Sorensen had the opportunity to visit Blue Valley Caps in Kansas and was able to participate in classroom events.
- Director Enger and Director Wolf attended the District Advisory Committee meeting that included MNCAPS and assessment grading, scope and sequence.
- Director Wolf and Vice-Chair Sorensen attended the recent MSBA conference and were able to sit in on a Bill Morris presentation and a session that addressed increasing MCA reading results.

A motion was made by Dan White, seconded by Ben Hanson, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:45 p.m.

Dan White, Clerk/Treasurer
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

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