



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were no citizens that spoke.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on July 10, 2017 at 7:00 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf

Administration Present: Superintendent Staloch, Executive Director of Human Resources Mons, Executive Director of Business Services Cink

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to approve the agenda, as presented.  
Motion carried: 7 - 0

A motion was made by Mary Frantz, seconded by Lee Shimek, to approve the consent agenda, as follows:

- a. Check/wire transfer disbursement summary
- b. Bank reconciliation statements for May 2017
- c. Approval of revised May 8, 2017 school board minutes
- d. Approval of school board minutes as follows:
  - Board study session – June 5, 2017
  - Regular board meeting – June 12, 2017
  - Board study session- June 21, 2017
  - Board study session – June 26, 2017
- e. Resignations-terminations-non-renewals as follows:
  1. Mary-Fred Bausman-Watkins - German Teacher - HO/HS (effective June 9, 2017)
  2. Christine Campbell - Child Nutrition - HS (effective June 8, 2017)
  3. Ellen Gednalski - Child Nutrition - WW (effective June 8, 2017)
  4. Melanie Guetzkow - 3rd Grade Teacher - WW (effective June 9, 2017)
  5. Thomas Jeziorski - Campus Supervisor - HS (effective June 9, 2017)
  6. Anne Kennedy - Child Nutrition - GD (effective June 8, 2017)
  7. Jayme McCabe - Building Substitute - JP (effective June 8, 2017)
  8. Sara Mercil - Sign Language Interpreter - HS (effective June 8, 2017)
  9. Jennifer Musto - Curriculum Secretary - DSC (effective August 4, 2017)
  10. Mary Pearce - Student Support Para (Special Ed) - HS (effective June 8, 2017)
  11. Jodi Peter - Student Support Para (Special Ed) - RR (effective June 9, 2017)
  12. Bouphe Phomma - Child Nutrition - HS (effective June 8, 2017)
  13. Lisa Taylor - Noon Supervisor - WW (effective June 8, 2017)
  14. Ardis Truwe - Custodian - HS (effective June 19, 2017)
  15. Aizhi (Liya) Zhuo - Kids' Company Assistant - GW (effective June 28, 2017)
- f. 2017-18 Metro ECSU Membership
- g. 2017-18 AMSD Membership

Motion carried: 7 – 0

Member Sorensen introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** (*full resolution on file at the district office*)

The motion for adoption of the foregoing resolution was duly seconded by Member Enger, and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Hanson, Ruelle, Shimek, Sorensen, Wolf

The following voted against the same: none

The foregoing resolution was approved this 10<sup>th</sup> day of July 2017.

**LAKER PRIDE \* SPECIAL RECOGNITION \* LAKER SHOWCASE**

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Lee Shimek, seconded by Todd Sorensen, to approve the candidates for employment as follows:

Administrative:

- Jennifer Molitor – Principal – GD (resignation)

Certified:

- Alan Andersen – Social Studies Teacher (.2 FTE) – HS (new position)
- Nicole Antonson – Science Teacher (.8 FTE) – HO/TO (resignation)
- Rochelle Barrett – ECFE Children’s Teacher/Parent Educator (MTS) (Summer School) – ECFE (reassignment)
- Meghan Best – Elementary Summer School Teacher – JP (reassignment)
- Emma Breitenstein - Elementary Summer School Teacher – JP (reassignment)
- Kimberly Bruce - Elementary Summer School Teacher – GW/WW (reassignment)
- Kimberly Chapin - ECFE Children’s Teacher/Parent Educator (MTS) (Summer School) – ECFE (reassignment)
- Julie Christensen – Speech and Language Pathologist (LTS) – EC Birth-3 (.4 FTE) (leave of absence)
- Karen Coronel-Moreno – Spanish Immersion Teacher – EW (resignation)
- Julie Dusatko – Licensed School Nurse – Dist. (resignation)
- Rebekah Fonder - ECFE Children’s Teacher/Parent Educator (MTS) (Summer School) – ECFE (reassignment)
- Diana Fornshell – Elementary Music Teacher – Dist. (resignation)
- Kimberly Graupmann - ECFE Children’s Teacher/Parent Educator (MTS) (Summer School) – ECFE (reassignment)
- Allyson Hovorka – Elementary Summer School Teacher – GD (reassignment)
- Ly-Wellyn-Joy Massard – Spanish Teacher (.1 FTE) – HS (new position)
- Ly-Wellyn-Joy Massard – Spanish Teacher (.4 FTE) – HO/TO (new position)
- Tuyet Nguyen – Licensed School Nurse – Dist. (resignation)
- Rebecca Reyes – FACS/Business Teacher (1.0 FTE) – HO/TO (reassignment)
- Britney Scherber – Physical Education/Health Teacher (1.0 FTE) – HS (reassignment)
- Alexius Serefeas – English Teacher – Bridges ALC (resignation)
- Christian Sopkowiak – English Teacher – HS (resignation)
- Samantha Swenson – Elementary Physical Education (.95 FTE) Teacher – Dist. (resignation)
- Kathryn Tinquist - Elementary Summer School Teacher – JP (reassignment)

Coaches:

None

Educational Support Staff:

- Escillia Allen - Special Education Student Support Para – Targeted Services – JP (reassignment)
- Marci Beske - Special Education Student Support Para – Targeted Services – JP (reassignment)
- Douglas Bittner – Custodian (PT) – Bridges ALC (resignation)
- Sara Byrne – Building Monitor – CE (reassignment)
- Shea Friedges – Kids’ Company Assistant (Summer) – KC (resignation)
- Susan Gusso – Student Support Para (Kids’ Company – Summer Program) – RR (reassignment)
- Chris Henderson – Special Education Student Support Para – Targeted Services – GW/WW (reassignment)
- Danielle Kleist – Curriculum Secretary – DSC (resignation)
- Katherine Lichtenberger - Special Education Student Support Para – Targeted Services – JP (reassignment)

- Jacqueline McNeil – Sign Language Interpreter – Drivers Ed – TOMS (reassignment)
- Lori Nowacki – Head Building Secretary – GW (resignation)
- Jennifer Wheeler – Student Support Para (Special Ed) – Setting III – WAVE – TO (reassignment)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to approve the following leaves of absence, as presented:

1. Alison Fischer - Student Support Para (Special Ed) - EW (maternity leave - August 31-November 22, 2017)
2. Sally Lunder - Student Support Para (Special Ed) - FH (medical leave - May 1-June 8, 2017)

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented a licensed staffing request for 2017-18.

A motion was made by Mary Frantz, seconded by Lee Shimek, to approve the following licensed staffing for 2017-18:

- Elementary Specialist (.4 FTE) - \$26,000

Motion carried: 7 - 0

Executive Director of Human Resources Mons presented an educational support staffing (ESS) request for 2017-18.

A motion was made by Lee Shimek, seconded by Ben Hanson, to approve the following ESS staffing for 2017-18:

- Child Nutrition Services Assistant Manager (1.0) – EW - \$42,500

Motion carried: 7 - 0

Superintendent Staloch and Executive Director of Business Services presented an overview to the community and a board review of the facilities projects scope components. Consensus has been reached on the scope of the project and ballot language will be drafted for review at the July 24, 2017 board study session.

District Facility Coordinator Gina Fern presented facility fee proposals for 2017-18. A 2017 facility fee study was presented to the board at the June 26, 2017 board study session.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the increase in fees, as presented.

Motion carried: 7 – 0

Activities Director Reetz presented the co-curricular staffing, survey results and participation report for the spring 2017 season. This was a report only. No board action was requested.

Superintendent Staloch, according to MN Statute 123B.71, presented the Review and Comment for School District Construction for review. Once approved, the proposed school construction projects will be submitted to the commissioner of education for review prior to seeking voter approval of the bond referendum. The commissioner has 60 days to review and issue a positive, negative or unfavorable evaluation about the educational and economic advisability of the project.

A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the Review and Comment, as presented.

Voting in favor: Hanson, Ruelle, Shimek, Sorensen, Wolf

Voting against: Enger, Frantz

Motion carried: 5-2

The school board executive committee has reviewed online evaluations of Superintendent Staloch and the board chair has summarized. A public statement was read and released to the press.

## POLICY

The annual mandatory policies were presented for board action. A first reading took place at the June 26, 2017 board study session.

A motion was made by Lee Shimek, seconded by Mary Frantz, to approve the mandatory policies, as presented.

Motion carried: 7 – 0

*(a complete list is available at the district office and our district website)*

A first reading took place at the June 26, 2017 board study session of the following policies:

- Policy 104: Mission Statement
- Policy 203: Board Operating Norms

The revisions to policy 203 are no longer needed so this policy was removed from the list.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to approve Policy 104: Mission Statement, as presented.

Motion carried: 7 - 0

## REPORTS

### Superintendent's Report

*Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.*

Superintendent Staloch reported on the following:

- The district received the Certification of Excellence in Financial Reporting award from the Association of School Business Officials International for 8 consecutive years in a row.
- Recent recipients of the Green Ribbon Award (Edgewood/La ola del lago) will be honored in Washington D.C. July 18-20, 2017.
- The annual Lakefront Music Fest will be held this weekend. The concert benefits nonprofits in our community including our schools and elementary PTC's.

### Administrative Reports

- Executive Director of Business Services Cink updated the board on current enrollment.

### Board Reports

- Board Chair Wolf reported on a board development session held earlier in the evening.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to close the meeting in accordance with the Open Meeting Law (Minn. State. 13D.03) for the purpose of discussing negotiation strategy.

The meeting closed at 8:10 p.m.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to open the meeting.

Motion carried: 7 – 0

The meeting re-opened at 8:29 p.m.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:30 p.m.

Lee Shimek, Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

LS/mw