Regular School Board Meeting Minutes
of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and there were none.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on October 9, 2017 at 7:01 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Frantz, Hanson, Ruelle, Shimek, Wolf

Board Member Absent: Sorensen

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Mons

A motion was made by Lee Shimek, seconded by Ben Hanson, to approve the agenda, as presented.
Motion carried: 6 - 0

A motion was made by Stacey Ruelle, seconded by Ben Hanson, to approve the consent agenda, as follows:
   a. Check/wire transfer disbursement summary
   c. Approval of school board minutes as follows:
      • Regular board meeting – September 11, 2017
      • Board study session – September 25, 2017
   d. Resignations, terminations and non-renewals as follows:
      1. Daryl Borchardt - Head Outside Maintenance - DSC (effective September 5, 2017)
      2. Ally Chapman - Adapted Soccer Coach - HS (effective immediately)
      3. Ally Chapman - Adapted Softball Coach - HS (effective immediately)
      4. Rita Cornejo - Spanish Teacher - HS (effective October 13, 2017)
      5. Andrea Erickson - Health Aide - WW (effective October 13, 2017)
      8. Ellen Humbert - Testing Para - TO (effective September 14, 2017)
      11. Brad Miller - Adapted Soccer Coach - HS (effective immediately)
      12. Brad Miller - Adapted Softball Coach - HS (effective immediately)
      15. Debbie Rivera-Benson - Student Support Para (Special Ed) - RR (effective June 8, 2017)
      17. Nicole Thomas - Student Support Para (Special Ed) - HO (effective June 8, 2017)
      18. Karen Wold - Special Education Secretary - GD (effective October 2, 2017)
   e. Assurance of Compliance Report
   f. Approval of District Curriculum Advisory Membership
Motion carried: 6 – 0
Member Hanson introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS** *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Frantz, and upon vote being taken thereon, the following voted in favor thereof: Enger, Frantz, Hanson, Ruelle, Shimek, Wolf

The following voted against the same: none

The foregoing resolution was approved this 9th day of October 2017.

**LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE**

* PLSAS support of MSBA’s recognition of Senator Eric Pratt
* Lakefront Music Fest donation presented by Prior Lake Rotarian’s Darcy Rose & Guy Selinski
* Bass Fishing Competition: Ben Provost, Mason Raveling and Coach Brian Provost
* PLSAS District Wide Gardens

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the candidates for employment as follows:

**Certified:**
- Katherine Carlson – Elementary Physical Ed Teacher (.2 FTE) – Dist. (new position)
- Benjamin Deering – Permanent Daily Sub – JP/WW/EW (reassignment)
- Heidi Michaelson – 5th Grade Teacher (PLSEA) (LTS) – FH (reassignment)
- Diane Ball – ECFE Teacher (addtl FTE) – EW (resignation)
- Rochelle Barrett – ECFE Teacher (addtl FTE) – EW (resignation)
- Kimberly Chapin – ECFE Teacher (addtl FTE) – EW (resignation)
- Anna Dutke – ECFE Teacher (addtl FTE) – EW (resignation)
- Rebekah Fonder – ECFE Teacher (addtl FTE) – EW (resignation)
- Kimberly Graupmann – ECFE Teacher (addtl FTE) – EW (resignation)
- Trodee Jore – ECFE Teacher (addtl FTE) – EW (resignation)
- Divya Mekala – Science Teacher – Core Studies (.05 FTE) – HS (reassignment)
- Kristian Miller – Physical Ed/Health (.05 FTE) – HO (reassignment)
- Trina Olson – ECFE Teacher (addtl FTE) – EW (resignation)
- Brent Rekstad – World Language – American Sign Language (.2 FTE) – HS (new position)
- Sara Strege – English Teacher (.15 FTE) – HS (reassignment)
- Andrea Thoraldson – ECFE Teacher (addtl FTE) – EW (resignation)
- Joel Volm – Science Teacher (.15 FTE) – HS (reassignment)
- Ryan Wagner – Social Studies Teacher (.05 FTE) – HS (reassignment)
- Rebecca Worrell – ECFE Teacher (addtl FTE) – EW (resignation)

**Coaches:**
- Michael Cirillo – Assistant Robotics Coach (FTC) (75%) – HS (resignation)
- Greg Greenlee – Assistant Robotics Coach (FRC) (50%) – HS (resignation)
- Pratheeksha Mallikarjun – Assistant Robotics Coach (FRC) (50%) – HS (resignation)
- Kiersten Nelson – Assistant Strength Coach (Fall) – HS (resignation)
- Tatum Sheley – 9th Grade Girls Basketball Coach – HS (resignation)

**Educational Support Staff:**
- Marilyn Ash – Lunchroom Supervisor – HS (reassignment)
- Danielle Bliss – Kids’ Company Assistant – FH (reassignment)
- Teri Brown – Child Nutrition Assistant (PT) – JP (resignation)
- Stephanie Byrd – Child Nutrition Assistant (PT) – RR (resignation)
- Stephanie Byrd – Kids’ Company Assistant – RR (resignation)
- Kylie Chard – Kids’ Company Student Support – Dist. (resignation)
- Sydney Dale – Kids’ Company Assistant – RR (resignation)
- Heather Dionne – ECSE Paraprofessional (MTS) – EW (leave of absence)
- Jessica Dirkson – Student Support Para (Special Ed) – GW (resignation)
- Bobbi Edberg – Child Nutrition Assistant (PT) – GD (resignation)
• Chais Elert – Kids’ Company Student Support – Dist. (resignation)
• Matthew Garrison – Head Outside Maintenance – Dist. (resignation)
• Amber Germscheid – Kids’ Company Student Support – Dist. (resignation)
• Molly Heller – Student Support Para (Kindergarten) – GW (new position)
• Khyler Huble – Kids’ Company Student Support – Dist. (resignation)
• Twila Irvine – ECSE Paraprofessional (4 hrs/wk) – EW (reassignment)
• Amy Jopp – Child Nutrition Assistant Helper – HS (reassignment)
• Kiah Krafcheck – Child Nutrition Assistant (PT) – FH (resignation)
• Michelle Larson – Student Support Para (Special Ed) – GD (reassignment)
• Rebecca Leach – ECSE Paraprofessional – EW (reassignment)
• Akiko Lehtinen – Child Nutrition Assistant Helper – HS (resignation)
• Summer Lyons – Kids’ Company Student Support – Dist. (resignation)
• Benjamin Melville – Student Support Para (Testing Monitor for After School) – TO (resignation)
• Alyssa Ohm – Lake House Café (Student) – HS (reassignment)
• Aaron Peppin – Kids’ Company Assistant – JP (resignation)
• Sarah Redetzke – Kids’ Company Assistant – WW (reassignment)
• Shannon Rowley-Mahaney – Student Support Para (Special Ed) – HS (resignation)
• Shari Schulze – Sign Language Interpreter/Language Facilitator – RR (reassignment)
• Edward Sousa – Student Support Para (Special Ed) – GD (reassignment)
• Alexis Stamschror – Kids’ Company Assistant – WW (leave of absence)
• Kristine Swan – Child Nutrition Assistant Helper – HS (resignation)
• Hailee Thayer – Kids’ Company Student Support – Dist. (resignation)
• David Tuma – Facilities Supervisor – Dist. (new position)
• Mikayla Welch – Kids’ Company Assistant – EW (resignation)
• Cherry Wilson – Student Support Para (Special Ed) (MTS) – TO (leave of absence)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented leaves of absence.
A motion was made by Mary Frantz, seconded by Ben Hanson, to approve the following leaves of absence, as presented:
1. Kristin Jordan - 1st Grade Teacher - WW (maternity leave - January 15 to May 18, 2018)
2. DeAnn Nelson - Student Support Para (Special Ed) - TO (medical leave - October 16, 2017 to January 15, 2018)
3. Shari Schulze - Student Support Para (Special Ed)/Sign Language Facilitator - Dist. (personal leave - balance of the school year)
4. Joe Stege - Student Support Para (Special Ed) - GW (medical leave - September 7 to October 13, 2017)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented a certified staffing request for 2017-18.
A motion was made by Lee Shimek, seconded by Mary Frantz, to approve the following staffing request:
Special Education Setting 1 & K 2 – HS (1.0) = $82,400
Special Education Setting 1 & 2 – Redtail (.5) - $41,200

Motion carried: 6 – 0

Executive Director of Human Resources Mons presented an Educational Support Staffing (ESS) request for 2017-18.
A motion was made by Ben Hanson, seconded by Stacey Ruelle, to approve the following staffing request:
• Student Support Paraprofessional (6.0 hours/day) – GW = $15,600
• Noon Supervisor (2.5 hours/day) – RR = $7,900
• Middle School Tennis Assistant Coach (.5) – MS = $905

Motion carried: 6 – 0
Executive Director of Human Resources Mons presented revised job descriptions.
A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the following revised job descriptions:
- Kids’ Company Assistant Coordinator
- Media Support Person
- MNCAPS Coordinator
Motion carried: 6 – 0

Dennis Hoogeveen, representing Clifton, Larson & Allen presented the final 2016-17 audit.
A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the 2016-17 final audit, as presented.
Motion carried: 6 – 0

Executive Director of Business Services Cink presented a 2017-18 enrollment update that included class sizes.
This was a report only. No board action was requested.

Superintendent Staloch presented a referendum update. Referendum information sessions will be held at Prior Lake High School on October 10th at 7:30 p.m. and at the District Services Center on October 12th at 7:00 p.m.

Board Member Enger introduced the following resolution and moved its adoption:
**RESOLUTION APPOINTING ELECTION JUDGES FOR THE NOVEMBER 7, 2017 SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 719, State of Minnesota, as follows:
1. The individuals specified on EXHIBIT A (in file at the district office), each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district’s special election on November 7, 2017 to act as such at the polling places and combined polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Vice-Chair/Clerk Shimek. On a roll call vote, the following voted in favor: Enger, Frantz, Hanson, Ruelle, Shimek, Wolf and the following voted against: none
whereupon said resolution was declared duly passed and adopted.

Board Member Hanson introduced the resolution No. R-17-109 adopted by the Mayor and Council of the City of Savage, Scott County, Minnesota on September 18, 2017.
The motion for the adoption of resolution No. R-17-109 was duly seconded by Stacey Ruelle. On a roll call vote, the following voted in favor: Enger, Frantz, Hanson, Ruelle, Shimek, Wolf and the following voted against: none
whereupon said resolution was declared duly passed and adopted.

Board Chair requested the board set a date to canvass election results (November 7, 2017 Special Election). The board set Monday, November 13, 2017 at 6:30 p.m. for canvassing the results.

**POLICY**

Board policies were presented for a second and final reading.
A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the following policies:
- Policy 702.1: Electronic Fund Transfers
Motion carried: 6 – 0
A motion was made by Lee Shimek, seconded by Stacey Ruelle, to approve the following changes with no recommended changes:

- Policy 416: Drug & Alcohol Testing
- Policy 427: Compensation Following Part-Year Employment
- Policy 428: Employee Use of Social Media
- Policy 702: Accounting / Procedure

Motion carried: 6 – 0

A motion was made by Stacey Ruelle, seconded by Ben Hanson, to eliminate the following policies:

- Policy 411: Voluntary Employees’ Benefit Association (VEBA)
- Policy 424: Evaluation of Probationary Teachers

Motion carried: 6 - 0

REPORTS

Superintendent’s Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- MNCAPS (Taste of Healthcare) Event
- Prior Lake Rotary and their presentation of Lakefront Music Fest proceeds
- STRIVE mentors met with students for the first time this school year
- Homecoming highlights

Administrative Reports

- None

Board Reports

- Board Director Enger attended an early childhood advisory council meeting. Enger also attended a Prior Lake City Council work session with fiber optics as the topic.
- Board Treasurer Ruelle attended a Laker Educational Foundation (LEF) meeting with Vice Chair Shimek in September. LEF is in the process of hiring a permanent development director. Their big fundraiser is coming up on October 27 – Casino Night. Ruelle also attended a SEE meeting with a presentation by Bill Morris. ESSA was explained and they were able to attend referendum roundtable discussions.
- Board Chair Wolf mentioned the Board Scholar Night on October 2nd with 360 students.
- Board Director Frantz reminded all of SW Metro's fundraising gala this Friday at Hazeltine.
- Student Board Rep Anderson reported on Homecoming Week with an increase in tickets sales for the dance and an increase in student participation at homecoming events. This week brings a fundraising event to help Hurricane Harvey victims. State Farm is matching the donations collected. The exec board has met with the Mayor of Prior Lake. A committee will be set up to allow students to advocate for Highway 21 & 13.

A motion was made by Ben Hanson, seconded by Stacey Ruelle, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 9:15 p.m.