



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

Per board policy 203, Board Chair Wolf called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and no one spoke during the open forum.

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Wolf, in the board room at the District Services Center on August 13, 2018 at 7:00 p.m.

Chair Wolf led the Pledge of Allegiance.

Board Members Present: Enger, Hanson, Ruelle, Shimek, Sorensen, Wolf, Student Rep Charlotte Huntington

Board Members Absent: Frantz

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Mons

Chair Wolf added the bid approval for Jeffers Pond and Redtail Ridge Elementary to the agenda under new business.

A motion was made by Ben Hanson, seconded by Lee Shimek, to approve the agenda, as amended.

Motion carried: 6 - 0

A motion was made by Todd Sorensen, seconded by Stacey Ruelle, to approve the consent agenda as follows:

- a. Check/wire transfer disbursement summary
- b. Wire transfer, EFT and ACH banking activity
- c. Building bond investment reports
- d. Approval of school board minutes:
 - Regular board meeting – July 9, 2018
 - Board study session – July 23, 2018
- e. Resignations, terminations, non-renewals, as follows:
 1. Holly Bozaich - Daily Substitute Teacher - GW/FH (effective immediately)
 2. Teri Brown - Child Nutrition Assistant (PT) - JP (effective June 7, 2018)
 3. Amy Carman - Child Nutrition Helper - TO (effective June 7, 2018)
 4. Kristin DeBoer - Health Aide - RN -JP (effective June 7, 2018)
 5. Leah Dungan - Kids' Company Assistant - JP (effective August 24, 2018)
 6. Annalise Gulstad - Kids' Company Assistant - EW (effective August 2018)
 7. Jayne Kline - Kids' Company Assistant - JP (effective August 31, 2018)
 8. Ann Koenig - Student Support Para (Special Ed) - TO (effective June 7, 2018)
 9. Carla Lothar - Noon Supervisor - HO (effective June 7, 2018)
 10. Christine McIntyre - Student Support Para (Special Ed) - GD (effective June 7, 2018)
 11. Rachel Mong - ECFE Assistant - EW (effective August 2, 2018)
 12. Cindy Mosbeck - Asst. District Printing Processor - Dist. (effective September 28, 2018)
 13. Thanana Nassar - Child Nutrition Assistant (PT) - RR (effective June 7, 2018)
 14. Chris Pelzel - B Squad Football Coach - HS (effective immediately)
 15. Lani Rean - Child Nutrition Helper - HS (effective June 7, 2018)
 16. Jane Smith - Child Nutrition Cashier (PT) - EW/WW (effective June 7, 2018)
 17. Andrea Zavada - Kids' Company Assistant - FH (effective August 2018)
 18. Heather Ziskovsky - Kids' Company Assistant - JP (effective August 2018)
 19. Ryan Zoeller - Robotics Coach - HS (effective immediately)

Motion carried: 6 – 0

LAKER PRIDE * SPECIAL RECOGNITION * LAKER SHOWCASE

- Middle School E-STEM with District Naturalist Sue Mohn, Student Sanya Pirani, Teachers Amanda Fay and Missy Short and Middle School Principal Dan Edwards.

Executive Director of Human Resources Mons presented candidates for employment.

A motion was made by Lee Shimek, seconded by Ben Hanson, to approve the candidates for employment as follows:

Certified:

- Katherine Carlson – Physical Education Teacher (.2 FTE) – Dist. (new position)
- Julie Christensen – Speech Language Pathologist (.5 FTE) – RR (reassignment)
- Miranda Cole-Wasgatt – Special Education Teacher (Setting I/II) – RR (resignation)
- Stephanie Evans – 5th Grade Teacher (SAGE) – WW (leave of absence)
- Kathryn Falvey – Core Studies Teacher (.25 FTE) – HS (reassignment)
- Kathryn Falvey – German Teacher (.2 FTE) – HS (reassignment)
- Danielle Hamsund – School Psychologist (.1 FTE) – LODL (reassignment)
- Angela Kaso – Music Teacher (.6 FTE) – Dist. (reassignment)
- Jake Loukinen – Math Teacher (1.0 FTE) 0 HO (resignation)
- Jayme McCabe – Special Education Teacher (Setting III ASD Program (MTS) – GW (leave of absence)
- James Nordberg – Social Studies Teacher (.6 FTE) – HS (reassignment)
- Jessica Pocrnich – Kindergarten Teacher (MTS) – GW (leave of absence)

Coaches:

- Thea Kelly – Assistant Girls Swim Coach (Diving) – HO (resignation)
- Dylan Berthiaune – Choreographer – HS (resignation)
- Ethan Walker – B Squad Assistant Football Coach – HS (resignation)
- Ethan Walker – Assistant Varsity Girls Basketball Coach (JV) – HS (resignation)

Educational Support Staff:

- Emily Anderson – Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Kristi Brennan – Student Support Para (Special Ed-Targeted Service Summer Program) – Dist.
- Logan Dais – CE Lifeguard – TO (new position)
- Shannon Davis – Health Aide RN/LPN (Elementary) – FH (resignation)
- Leah Devore - Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Sophia Dicke - Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Tawney Forby - Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Richelle Lambert – MARSS Coordinator – DSC (new position)
- Debbie Maxfield - Student Support Para (Special Ed-Targeted Service Summer Program) – Dist.
- Lynne May - Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Matthew Roy – Technology Specialist – DSC (resignation)
- Michael Schmidt – Custodian – TO (resignation)
- Shari Schulze – Sign Language Interpreter/Language Facilitator – RR (reassignment)
- Bonnie Stein - Teacher's Assistant /Sibling Care (ECFE) – EW (new position)
- Todd Uplegger – Special Needs Nurse – Extended School Year – HS (reassignment)
- Jennifer Wheeler – Extended School Year – Special Education Paraprofessional – Dist.(reassignment)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented leaves of absence.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to approve the following leaves of absence, as presented:

1. Jane Balow - Synergy Teacher - JP/FH/RR (.4 medical leave - 2018-19 school year)
2. David Brown - Bridges ALC Coordinator - Bridges (military leave - September 24, 2018 - TBD)
3. Renee Kaiser-Muelken - Student Support Para (Special Ed) - HS (personal leave - 2018-19 school year)
4. Heather LaRue - 3rd Grade Teacher - WW (maternity leave - November 12, 2018 - January 11, 2019)
5. Julie Smith - Speech Language Pathologist - Dist. (maternity leave - December 2, 2018 - February 22, 2019)
6. Allison Wenderski - Physical Education/Health Teacher - HO (maternity leave - November 1, 2018 - January 24, 2019)

Motion carried: 6 – 0

Executive Director of Human Resources Mons presented district retirements.

A motion was made by Todd Sorensen, seconded by Ben Hanson, to approve the following district retirements, as follows:

- * Sharon Hart - Custodian - WW (20 years of service)
- * Valorie Humbert - Media Support - FH (21 years of service)
- * Mary Kroyer - Child Nutrition Helper - TO (6 years of service)
- * Kendrea McCrady - Student Support Para (Special Ed) - TO (19 years of service)

with gratitude for the years of service to the district.

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented agreements and terms and conditions of employment.

A motion was made by Todd Sorensen, seconded by Stacey Ruelle, to approve the 2018-20 agreements with terms and conditions of employment, as presented.

(Complete list on file at the district office)

Motion carried: 6 - 0

Executive Director of Human Resources Mons presented a licensed staffing request.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the following 2018-19 licensed staffing:

- Elementary Specialist (.4 FTE) - \$25,000

Motion carried: 6 – 0

Executive Director of Human Resources Mons presented an educational support staffing request.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to approve the following 2018-19 ESS staffing:

- Child Nutrition Assistant Cashier (additional 2 hours/day) – EW/LODL - \$6,300
- Varsity Assistant Football Coach – PLHS - \$4,700
- Cheer Coaches (2.0) – PLHS - \$5,200

Motion carried: 6 – 0

Assistant Holmberg presented a facilities planning and construction presentation that included:

1. Prior Lake High School Additions and Renovations (progress update)
 - a. Activity Center
 - b. Main Office
 - c. Weight Room and Locker Room
2. Twin Oaks Middle School Additions and Renovations (*Approval on Design and Advertising for Bid below*)
 - a. Classroom Additions
 - b. Kitchen/Cafeteria
 - c. Auditorium
 - d. Locker Room Renovation

3. Hidden Oaks Middle School Additions and Renovations (*Approval on Design and Advertising for Bid below*)
 - a. Classroom Additions
 - b. Cafeteria
 - c. Physical Education Flex Room

A motion was made by Todd Sorensen, seconded by Lee Shimek, to approve the design and advertising for bid for Twin Oaks and Hidden Oaks Middle Schools.

Motion carried: 6 - 0

Assistant Superintendent Holmberg presented the Prior Lake Aggregate PLA/PLSAS purchase agreement. This draft document was presented for questions and review prior to a request for approval at the August 27, 2018 board meeting.

Director of Operations/Transportation Dellwo and Jeff Martin, representing Nexus Solutions, presented Jeffers Pond/Redtail Ridge Elementary School additions and renovations.

A motion was made by Ben Hanson, seconded by Melissa Enger, to approve the project award to the apparent low bidders, as follows:

- Work Scope #1: Earthwork/Site Utilities – Kusske Construction in the amount of \$348,825
- Work Scope #2/3: General Construction and Aluminum Window/Entrances/Glazing – Construction Results in the amount of \$1,289,700
- Work Scope #4: Plumbing and Piping – RJ Mechanical in the amount of \$214,500
- Work Scope #5: HVAC & Ventilation – General Sheet Metal in the amount of \$78,887
- Work Scope #6: Electrical – Phasor Electric Company in the amount of \$119,900 and decline Electrical from Laketown Electric due to missing form from bid as required.

Bid total: \$2,051,812.00

Motion carried: 6 - 0

In the absence of Executive Director of Business Services Cink, Superintendent Staloch presented the budget calendar for approval.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to approve the calendar, as presented.

Motion carried: 6 – 0

Superintendent Staloch requested the board set the levy meeting date for December 10, 2018 at the regular board meeting.

A motion was made by Stacey Ruelle, seconded by Lee Shimek, to hold the truth in taxation/levy meeting on December 10, 2018 at the regular board meeting that commences at 7:00 p.m.

Motion carried: 6 – 0

Director of Operations/Transportation Dellwo requested the board to approve adding bus stops in the Jeffers Pond attendance area.

A motion was made by Melissa Enger, seconded by Stacey Ruelle, to approve the bus stops, as presented.

Motion carried: 6 – 0

Superintendent Staloch, Principal Edwards & Bezek and Director of Communications Mussman updated the board on school safety and security enhancements. This was a report only. No board action was requested.

Member Wolf introduced the following resolution and moved its adoption:

Resolution Relating to Election of School Board Members and Calling the School District General Election

The motion for the adoption of the foregoing resolution was duly seconded by Director Enger and upon vote being taken thereon the following voted in favor thereof: Enger, Hanson, Ruelle, Shimek, Sorensen, Wolf and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

(full resolution on file at the district office)

POLICY

Policies were presented for a second and final reading. The policies were approved as a group.

A motion was made by Ben Hanson, seconded by Melissa Enger, to approve the following policies:

- A. Policy 506.2: Use of Police Resource/Liaison Officers and BCRT to Remove Students with IEP's from School Grounds
- B. Policy 515: Protection and Privacy of Student Records (with inclusion of FERPA and Minn Statute 13.32)
- C. Policy 521: Student Disability Nondiscrimination
- D. Policy 604: Continuous Improvement of Programs
- E. Policy 605: Co-Curricular Activities
- F. Policy 605.1: Adding, Staffing and Eliminating of Co-Curricular Activities
- G. Policy 605.2: Level of Athletic Participation
- H. Policy 605.3: Co-Curricular Banquets, Fundraisers and Social Events
- I. Policy 605.4: Intramural Athletics
- J. Policy 610: Field Trips: Removed for further review.
- K. Policy 612.1: Development of Parental Involvement Policies for Title I Programs
- L. Policy 803: Security of Buildings and Grounds
- M. Policy 903: Visitors to Schools

Motion carried: 6 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch reported on the following:

- We will meet or exceed our October 1 budgeted enrollment
- Held admin retreat last week with BILT retreat happening this week
- Back to school staff meetings
- PLSAS named one of the best school districts in Minnesota by Niche, coming in at 14 out of 354 public school districts!

Administrative Reports

- Assistant Superintendent Holmberg reported on the Glendale and Five Hawks projects proceeding on target and a board invite to tour at 5:00 pm prior to the work session on August 27th. Meet at the DSC at 5:00 p.m.

Board Reports

- Chair Wolf mentioned the FFLRP meeting to be held on Wednesday.
- Director Sorensen gave an AMSD update with legislative platform submission due Wednesday.
- Student Board Rep Charlotte Huntington reported on students gearing up for the new school year, the start of fall sports, the homecoming theme, welcoming teachers back, pizza party for foreign exchange students and freshman orientation.

A motion was made by Ben Hanson, seconded by Lee Shimek, to adjourn.
Motion carried: 6 – 0

Meeting adjourned at 9:01 p.m.

Lee Shimek, Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

LS/mw