



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Special School Board Meeting Minutes of the Board of Education

The study/special meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Shimek, in the large conference room at the District Services Center on August 26, 2019 at 6:00 p.m.

The study session convened at 6:00 p.m.

Board Chair Shimek welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

A. District Governance and Policy

1. Chair Shimek and the board reviewed the following documents:

- Board of Education 2019-20 Agenda and Working Document
- 3 Year Board Agenda
- Three-Year Operational Plan and Priority Work (2019-22)

The board will approve the first two documents at the September 9, 2019 board meeting.

2. Chair Shimek requested board direction on the self-evaluation completed in July, 2019.

B. Oversight of Operations

1. District Budget and Enrollment Update

Executive Director of Business Services Cink presented up-to-date enrollment numbers and preliminary audit overview. The updated numbers will be shared at the September 9th board meeting and an update with grade level numbers will be available after October 1st.

2. Facility Planning and Construction

Director of Operations/Transportation Dellwo updated the board on back to school construction status. Board members were on a construction tour earlier in the day.

3. Standard Reunification Method (SRM)

Assistant Director of Operations/Transportation Mullen, Principal Edwards and Administrative Assistant Joan Heise reported on crisis management standard reunification method priorities, objectives, strategy and tactics that would be implemented if an unplanned incident in the district occurs.

C. Board Governance Policy

1. First Reading of Policies

Superintendent Staloch presented the following policies for a first read.

- a. Policy 101: Legal Status of the School District
- b. Policy 101.1: Name of the School District
- c. Policy 102: Equal Educational Opportunity
- d. Policy 103: Complaints: Students, Employees, Parents, Other Persons
- e. Policy 104: School District Mission Statement
- f. Policy 105: Retention of Records (request to remove)

The 2nd and final reading will take place at the September 9, 2019 board meeting.

D. Superintendent Relations

None

E. Community Engagement

Director Nelson, speaking on behalf of the community engagement committee, presented some ideas that were discussed at the August 16, 2019 committee meeting regarding board and community engagement potential opportunities.

F. Informational Items

None

G. Public Forum

No one spoke during the public forum portion of the meeting.

The study session adjourned at 7:50 p.m.

The meeting opened for business items at 7:55 p.m.

Chair Shimek led the Pledge of Allegiance.

Board Members Present: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek

Board Members Absent: Enrique Velázquez

Administration Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to approve the agenda, as presented.

Motion carried: 6 – 0

A motion was made by Stacey Ruelle, seconded by Mary Frantz, to approve the consent agenda as follows:

A. Personnel Items:

Resignations, terminations and non-renewals as follows:

1. Heather Allison - Lunchroom Supervisor - TO (effective June 6, 2019)
2. Melissa Benson - Child Nutrition - RR (effective September 6, 2019)
3. Linda Bican - Adaptive Soccer Coach - HS (effective immediately)
4. Linda Bican - Adaptive Softball Coach - HS (effective immediately)
5. Danielle Bliss - Child Nutrition - GD (effective immediately)
6. Julie Briquet - Health Aide (PT) - HS (effective immediately)
7. Sara Byrne - Building Monitor - CES (effective September 30, 2019)
8. Mari Cedillo - Kids' Company Assistant - EW (effective September 3, 2019)
9. Alyssa Farrell - Gr. 4 SAGE Teacher - WW (effective immediately)
10. Caroline Hanka - Child Nutrition Helper - TO (effective TBD)
11. Becky Jilk - Lunchroom Supervisor - HS (effective June 6, 2019)
12. Nancy Kuiken - Child Nutrition Helper - HS (effective August 15, 2019)
13. Stephanie Nafzger - Lunchroom Supervisor - TO (effective June 6, 2019)
14. Brittany Pederson - CES Assistant Swim Coordinator - CES (effective June 2019)
15. Dawn Pospesel - Special Education Para - HS (effective June 6, 2019)
16. Shan Roehrick - Health Aide - JP (effective August 13, 2019)
17. Kaitlin Rubash - Kids' Company Assistant - RR (effective August 21, 2019)
18. Tanner Schafer - Health/Physical Education Teacher - HO (effective August 2, 2019)
19. Cindy Spelbring - ECSE Paraprofessional - EW (effective June 2019)

Candidates for employment as follows:

Certified:

- Kasandra Doelp – Speech Language Pathologist (1.0 FTE) – TO (resignation)
- Jessica Fontana – Family & Consumer Science & Business Teacher (MTS) – HO (leave of absence)
- Matt Gegenheimer – Physical Education Teacher (.05 FTE) – HS (new position)
- Kristian Miller – Physical Education/Health Teacher (.20 FTE) – TO/HO (new position)
- Sara Murr – 7th Grade English Teacher (MTS) – HO (leave of absence)
- Maggie O'Connor – FACS Teacher – (.1 FTE) – HS (new position)
- Angela Tuma – 7th Grade English Teacher (.4 FTE) – HO (new position)
- Jordan Yetzer – 4th Grade Teacher – FH (resignation)
- Alex Van Krevelen – Physical Education/Health Teacher – HO (resignation)
- Jemma Wahl – Math Teacher (.4 FTE) – HO (new position)

Coaches:

- Kelsey Anderson – Head Softball Coach – HS (resignation)
- Joseph Deutsch – Head Nordic Ski Coach (half-time) – HS (resignation)
- Jon Flatness – 9th Grade Football Coach – HS (resignation)
- Julia Reese – Adapted Soccer Coach Assistant – HS (resignation)
- Jessica Stoodley – Assistant Girls Swim Coach – HS (resignation)

Educational Support Staff:

- Sara Bernard – Special Education Para (Setting I-II) - TO (resignation)
- Daniele Bliss – Special Education Para (Center-Based Life Skills) – GD (reassignment)
- Mari Cedillo – Special Education Para (Setting I/II) – EW (resignation)
- Kristin Dahlen – Child Nutrition Assistant Helper – HO (reassignment)
- Peyton Dahlquist – Kids' Company Student Support – Dist. (resignation)
- Kimberly Draginis – Kids' Company Assistant – Dist. (resignation)
- Kiley Gilboe – Secretary – Accounts Payable Specialist – DSC (resignation)
- Kadi Jackson – Child Nutrition Assistant (PT) - JP (resignation)
- Kim King – Child Nutrition Assistant (PT) – FH (reassignment)
- Mary Lezer – Kids' Company Assistant – Dist. (resignation)
- Corinna Lyons – American Indian Education Coordinator – Dist. (resignation)
- Michele Maas – Lunchroom Supervisor – HO (new position)
- Molly MacKay – Special Education Para (Setting I-II) – HS (reassignment)
- Amy Mathis – Child Nutrition Assistant (Helper) – HS (reassignment)
- Sarah Menth – Special Education Para (Setting I-II) – HS (resignation)
- Heidi Otis – Special Education Para (Setting III-Center-Based EBD Program – HS (resignation)
- Brooke Pederson – CES Instructional Swim Program Assistant Coordinator – TO/HO (resignation)
- Allison Petry – Special Education Para (Setting III-Life Skills DCD Program – HS (resignation)
- Abigail Smith – Kids' Company Student Support – Dist. (resignation)
- Alyssa Tongue – Special Education Para (Center Based Life Skills Program) – GD (resignation)
- Jennifer Wegner – Child Nutrition Assistant – RR (resignation)

Leaves of Absences:

1. Kelly Adrian - 1st Grade Teacher - GW (family leave - August 26-October 15, 2019)
2. Stacy Kodada - 3rd Grade Teacher - RR (medical leave - August 14-September 15, 2019)
3. Alyssa Pillaga - Social Studies Teacher - HS (maternity leave - January 22-March 17, 2020)
4. Ann Piper - Media Specialist - GW/WW (.2 personal leave - 2019-20 SY)
5. Kathryn Tinguely - Media Specialist - JP (.2 personal leave - 2019-20 SY)

Rescind Resignation:

1. Renee Kaiser-Muelken – Special Ed Para – HS (rescind the resignation from June 10, 2019)

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to adjourn.
Motion carried: 6 – 0

Meeting adjourned at 7:56 p.m.

Stacey Ruelle, Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

SR/mw