



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

School Board Work Session Minutes

March 25, 2019
District Services Center
Large Conference Room

The work session of the Board of Education of Independent School District 719 was called to order by Chair Shimek in the large conference room at the District Services Center on March 25, 2019 at 6:00 p.m.

Board Members Present: Drewes, Enger, Frantz, Nelson, Ruelle, Shimek, Velázquez

Board Members Absent: None

Administrators Present: Assistant Superintendent Holmberg, Executive Director of Business Services Cink, District Administrators

Board Chair Shimek welcomed everyone and in the absence of Superintendent Staloch, Assistant Superintendent Holmberg opened the meeting with the meeting purpose.

Board Chair Shimek referenced items on the three-year board worksheet. This worksheet is included at all board study sessions.

Executive Director of Business Services Cink presented a list of financials for board discussion. Currently, the board treasurer receives all of the financials and the board receives the summary statements. As of April 8, 2019, all financials will be included in the board packet under the consent agenda.

Director of Operations/Transportation Dellwo and Assistant Superintendent Holmberg presented a construction update that included all district construction projects and the renderings for Hamilton Ridge Elementary.

Director of Teaching and Learning Schuttinger presented the following:

Strategic Direction 1: Increasing measurable student growth and achievement

1A: An integrated instructional excellence framework to advance student-centered, personalized learning, inclusive of best practice strategies, professional development and support measures will be developed.

Director of Teaching and Learning Schuttinger presented the following:

Strategic Direction 3: Expand innovative programming to meet family needs

3A: A system to empower PLSAS stakeholders (e.g. students, staff, parents, community) to propose and develop innovative ideas will be created and implemented to ensure continuous innovation and improvement.

Director of Technology Milazzo presented the following:

Strategic Direction 5: Integrating technology for teaching and communication

A proposal was presented to refresh staff technology and devices. Board action will take place at the April 8, 2019 board meeting.

Executive Director of Business Services Cink presented the following:

Strategic Direction 2: Continue financial accountability to community while using available resources to educate student and maintain class-size targets. 2019-20 budget parameters were presented that included revenue budget assumptions, additional revenue sources, expenditure assumptions, expenditure assumptions, additional needs and options for revenue and expenditures.

Assistant Superintendent presented an elementary attendance boundary update. The board will be presented with recommendations at the board study session on April 22, 2019 and board action on a recommendation will take place May 6, 2019.

Executive Director Cink presented the following policies for review. The second and final reading will take place on April 8, 2019.

- a. Policy 703: Annual Audit (*policy will be kept as presented*)
- b. Policy 704: Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
- c. Policy 705: Investments
- d. Policy 713: Student Activity Accounting (*A revised policy will come forward after the July 2019 legislative changes*)
- e. Policy 714: District Printing
- f. Policy 720: Vending Machines
- g. Policy 802: Disposition of Obsolete Equipment and Material

Executive Director Cink reported on the RFP for banking services. Out of the eight banks contacted, Old National (formerly Klein Bank) was the most favorable. We will be making the change by April 15, 2019.

The study session adjourned at 8:51 p.m.

Stacey Ruelle, Board Vice-Chair/Clerk
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