



## INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

School Board Members: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

### School Board Work Session Minutes

March 16, 2020  
District Services Center  
Large Conference Room

The work session of the Board of Education of Independent School District 719 was called to order by Chair Shimek in the large conference room at the District Services Center on March 16, 2020 at 6:00 p.m.

Board Members Present: Drewes, Frantz (6:20 pm), Nelson, Ruelle, Shimek

Board Members Absent: Enger, Velázquez

Administrators Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Quiram, Director of Operations/Transportation Dellwo

Board Chair Shimek welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

#### District Governance and Policy

Board Chair Shimek referenced items on the three-year board worksheet. This worksheet is included at all board study sessions.

#### Oversight of Operations

District Facilities Coordinator Gina Fern presented a recommendation for a facility fee increase. Supporting documentation was included in the board packet. The proposal will be brought back for board action at the April 13, 2020 board meeting.

Superintendent Staloch presented an elementary name recommendation. To retain historical importance, it is recommended to name the elementary La ola del lago at Grainwood. This recommendation will be brought back to the April 13, 2020 board meeting for board action.

Assistant Director of Operations/Transportation Mullen presented the process, procedure and functional training for the Standard Reunification Method (SRM). This was a report only. No board action was requested.

Superintendent Staloch presented Election Officials Functions and Responsibilities Guideline during a time of Emergency, Disaster or Crisis. This is a guideline only. It will be brought back to the April 13, 2020 board meeting for further review.

Superintendent Staloch, Assistant Superintendent Holmberg and Executive Director of Business Services Cink presented a budget presentation. The outcomes included the following:

- Review the budget planning process, timeline to identify budget adjustments of \$3M (3%) in reductions and/or revenue.
- Review themes and areas identified for revenues and/or reductions.
- Provide feedback to administration.

This will be an ongoing agenda item at all upcoming board meetings prior to board approval.

#### Board Governance Policy

Chair Shimek presented Board Policy 208: Development, Adoption & Implementation of Policies for a second and final reading. The policy was reviewed at the February 10 study session with a first reading on March 9<sup>th</sup>. Board action will be requested at the April 13, 2020 board meeting.

The review of the remaining draft 200 policies were tabled until a future meeting.

Chair Shimek asked if anyone would like to speak during the public forum portion of the meeting. One person spoke at that time.

The study session adjourned at 8:01 p.m.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Stacey Ruelle, seconded by Michael Nelson, to open the meeting.  
Motion carried: 5 – 0

Meeting re-opened at 8:22 p.m.

A motion was made by Jonathan Drewes, seconded by Mary Frantz, to adjourn.  
Motion carried: 5 – 0

Meeting adjourned at 8:22 p.m.

Stacey Ruelle, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
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