



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

School Board Members: Jonathan Drewes, Melissa Enger, Mary Frantz, Michael Nelson, Stacey Ruelle, Lee Shimek, Enrique Velázquez

## School Board Study Session Minutes

August 24, 2020  
Interactive Technology  
and In-Person

The study session of the Board of Education of Independent School District 719 was called to order by Chair Shimek via in-person and audio/visual conferencing on August 24, 2020 at 6:00 p.m.

Board Members present In-Person: Drewes, Frantz, Nelson, Ruelle, Shimek  
Board Members present via Google Meet: Enger, Velázquez

Administrators Present: Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Business Services Cink, Executive Director of Human Resources Quiram, District Administrators

Board Chair Shimek welcomed everyone and Superintendent Staloch opened the meeting with the meeting purpose.

Board Chair Shimek reviewed the school board 2020-21 agenda and working document.

Executive Director of Business Services Cink presented a finance and enrollment overview that included the following:

- CARES/GEERS/ESSER
- Coronavirus Relief Fund (CRF)

Director of Operations/Transportation Dellwo requested permission to advertise for bids for Glendale Automation Systems. This request will come before the board at the business portion of the meeting following the study session.

Superintendent Staloch, Assistant Superintendent Holmberg, Executive Director of Human Resources Quiram, COVID 19 Coordinator Kuboushek and district administration presented the Return to Learn Plan update that included the following:

- Safe Learning
  - Scott County Safe Learning Parameters
  - Recommendation for Adjusted Start of School Year
  - Health and Safety/Staffing Considerations
- Instructional Planning and Learning
  - Professional Development - "Jump Start"
  - New Staff and Fall Workshop Plans
  - Distance Learning Academy/Hybrid Learning - Student Numbers

The recommendation to adjust the start of school year did not require board action as the resolution passed at the August 10, 2020 school board meeting included language regarding adjustments.

Assistant Superintendent Holmberg presented a Pearson Field seeding agreement with PLA. The board will take action on the agreement at the business portion of the meeting following the study session.

Board Chair Shimek presented MSBA Policy 808 (was listed as 803): COVID-19 Face Mask Policy. This policy was introduced at the August 10, 2020 board meeting. After discussion, the policy will be presented for board action at the business portion of the meeting following this study session.

Board Chair Shimek presented Email Communication Protocols. The protocol was reviewed at the school board retreat in June. There were no changes from the June discussion. This will be slated for a first read at the September 14, 2020 board meeting.

Board Chair Shimek presented Policy 203: School Board Operating Norms. There was discussion on the context in the policy. There will be further review at the board meetings in September.

Board Chair Shimek presented Policy 204: School Board Member Violation of Policy. MSBA does not have a policy for reference. More research will be done on this policy prior to bringing it back for the first/second readings.

Board Chair Shimek presented Policy 209: Code of Ethics. There were some comments that hinged on if there is an edit in Policy 203, then the changes would be made in this policy.

Superintendent Staloch had no further updates/reports.

There were no email comments received for this meeting.

The study session adjourned at 9:12 p.m.

Stacey Ruelle, Board Vice-Chair/Clerk  
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