



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on November 8, 2021 at 6:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Per board policy 203, Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and one community member spoke during this forum.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez, Student Representative Substitute Avery Fowble

Board Members Absent: None

Administration Present: Superintendent Staloch, Executive Director of Human Resources Quiram, District Administrators

A motion was made by Mary Frantz, seconded by Amy Crosby, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the consent agenda, as follows:

A. Financial Items:

1. Check/wire transfer disbursement summary for October 2021
2. Wire transfer, EFT, ACH banking activity for October 2021
3. Bank reconciliation statement for September 2021
4. Monthly wire detail for October 2021
5. Monthly health/dental wire detail for October 2021
6. Monthly check detail for October 2021
7. Monthly ACH detail for October 2021

B. Approval of school board minutes as follows:

- Regular board meeting – October 11, 2021
- Board study session – October 25, 2021

C. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Paula David – SAGE Academy /Gifted/Talented Specialist – WW (reassignment)
- Kathy Felch – 4th Grade Teacher (MTS) – JP (leave of absence)
- Mary Hanson – Spanish Teacher (MTS) – HS (leave of absence)
- Karen Nau – English Teacher (MTS) – HOMS (leave of absence)
- Alexius Serefeas – Secondary Teacher – ALC (new position)

Coaches:

- Alan Andersen – Head Strength Coach (Half-Time) – HS (resignation)
- Barnaby K'Lee – Assistant Varsity Dance Coach (Half-Time) – HS (resignation)
- Aneshia Fisher – Assistant Varsity Girls Basketball Coach – HS (resignation)
- Erin Hester – Eco Team Advisor (Junior Naturalist) – HS (resignation)
- Katie Kreber – Assistant Varsity Dance Coach – HS (resignation)

- Dwain Phillips – 9th Grade Girls Basketball coach – HS (resignation)
- Brittany Rod – Assistant Cheer coach – HS (resignation)
- Joshua Threlkeld – Assistant Baseball Coach (Varsity) – HS (resignation)
- Angela Klugherz – Assistant Gymnastics Coach (Varsity) – HS (resignation)

Educational Support Staff:

- Cristina Abbott – Student Support Para (Special Ed) – Dist. (resignation)
 - Elizabeth Abdelmaksoud - Student Support Para (Special Ed) – Dist. (resignation)
 - Kimberly Affias – Child Nutrition Assistant (PT) – GD (leave of absence)
 - Amber Ash - Student Support Para (Special Ed) – Dist. (resignation)
 - Jorge Bonfil Benitez – Custodian – JP (resignation)
 - Megan Bergstrom - Student Support Para (Kindergarten) – Dist. (new position)
 - Madison Bradley – Noon Supervisor – Dist. (resignation)
 - Lin Carlson – CES Secretary/Receptionist – CES (new position)
 - Andrea Cochenour – Health Aide – Nurse (LPN/RN) (LTS) – Dist. (leave of absence)
 - Molly Davison - Student Support Para (Special Ed) – Dist. (resignation)
 - Jessica Dennis - Student Support Para (Special Ed) – Dist. (resignation)
 - Casey Fries – Kids' Company Assistant – Dist. (resignation)
 - Grace Geis – Enrollment Secretary/District Receptionist – DSC (reassignment)
 - Sarah Griffith – Child Nutrition Assistant Site Manager – TOMS (resignation)
 - Sheryl Haugen – Human Resources/Student Services Secretary – DSC (resignation)
 - Shannon Hennen – Child Nutrition Assistant Site Manager – RR (resignation)
 - Sagrario Juarez Mikkelson – Child Nutrition Assistant – LODL (resignation)
 - Renee Letourneau – Head Building Secretary (MTS) – HOMS (leave of absence)
 - Yolette Lindor – Child Nutrition Assistant Helper – HS (resignation)
 - Ryan Marker – Custodian – HOMS (resignation)
 - Liliana Martinez – Child Nutrition Assistant (PT) – GD (resignation)
 - Casey McNally - Student Support Para (Special Ed) – Dist. (resignation)
 - Cassandra Montenegro – Kids' Company Site Leader (MTS) – FH (leave of absence)
 - Sarah Schneller-Schaefer - Student Support Para (Special Ed) – Dist. (resignation)
 - Shelby Underwood – Lunchroom Supervisory – TOMS (resignation)
 - Nicole Weiss – Health Aide – JP (resignation)
 - Elizabeth Zimmerman – Communications and Social Media Specialist – DSC (resignation)
2. Resignations, terminations and non-renewals as follows:
- Marci Beske - Special Ed Para - HOMS (effective October 15, 2021)
 - Jay Clawson - Assistant Knowledge Bowl Coach - HS (effective June 7, 2021)
 - Mailee Denio - Child Nutrition Helper - RR (effective November 12, 2021)
 - Jessica Erickson - Assistant Dance Coach - HS (effective immediately)
 - Emma Gordon - Assistant Dance Coach - HS (effective immediately)
 - Fatuma Hashi - Special Ed Para - RR (effective October 26, 2021)
 - Alex Head - 9th Grade Baseball Coach - HS (effective immediately)
 - Kristin Henry - Assistant Girls Hockey Coach - HS (effective immediately)
 - Rekha Kelly - Special Ed Para - HOMS (effective October 15, 2021)
 - Katie Lawrence - Special Ed Para - HRE (effective November 5, 2021)
 - Camille McCoy - Assistant Girls Basketball Coach - HS (effective immediately)
 - Marie McKowen - Special Ed Para - HRE (effective October 19, 2021)
 - Susan Melville - Testing Para - HOMS (effective November 3, 2021)
 - Amy Steenberg - Child Nutrition Helper - HOMS (effective September 23, 2021)
 - Sam Steinberg - Junior Naturalist Advisor - HS (effective immediately)
 - Ryan Siegle - MS Wrestling Coach - TOMS/HOMS (effective immediately)

3. District retirements as follows:

- Linda Knutson- Licensed School Nurse – Secondary Buildings (10 years of service to the district)

4. Leaves of absence as follows:

- Alicia Dunning - Vocal Music Teacher - TOMS (maternity leave - March 7 - May 31, 2022)
- Katie Lichtenberger - Special Ed Para - GD (medical leave - November 11 - December 20, 2021)
- Mackenzie Madsen - English Teacher - HS (maternity leave - March 16 - end of school year)
- Melissa McFadden - Gifted & Talented Specialist - TOMS/HOMS (maternity/family leave - February 7 - May 2, 2022)
- Tara Schiffner - Child Nutrition Helper - HS (personal leave - extension to January 3, 2022)
- Liesl Swanepoel - Child Nutrition (PT) - JP (family/personal leave - November 18, 2021 - February 4, 2022)
- Trudi White - 2nd Grade Teacher - GD (maternity leave - February 14 - June 10, 2022)
- Brooke Zahn - 4th Grade Teacher - JP (medical leave - November 2 - December 5, 2021)

D. 2021-22 Organizational Chart

E. Assurance of Compliance Report

Motion carried: 7 – 0

Member Nelson introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 8th day of November 2021.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- Lakefront Music Fest Tri-Chairs, Victor Noer and Michelle Jirek presented the district with proceeds from the Music Fest held in July 2021 in the amount of \$17,206.00.
- The Hamilton Ridge Rangers updated the board on their Hamilton Ridge Elementary experience.
- Students performed a song from the upcoming play “Wizard of Oz” at Prior Lake High School.

Executive Director of Human Resources Quiram presented a 2021-22 Health Aides Terms and Conditions Amendment for approval.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the 2021-22 Health Aides Terms and Conditions Amendment, as presented.

Motion carried: 7 – 0

Executive Director of Human Resources Quiram presented a contract amendment for approval.

A motion was made by Amy Crosby, seconded by Mary Frantz, to approve the following contract amendment:

- Assistant Director of Operations/Transportation & Health & Safety

Motion carried: 7 – 0

Activities Director Marshall presented a joint high school boys and girls Alpine ski program between Prior Lake High School and Farmington High School.

Member Bernick introduced the following resolution and moved its adoption:

RESOLUTION APPROVING COOPERATIVE SPONSORSHIP AGREEMENT

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school boys and girls Alpine Ski program between Prior Lake High School and Farmington High School.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 719, as follows:

1. That the attached Cooperative Sponsorship Agreement be and hereby is approved;
2. That the Board Chair and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Minnesota State High School League; and
- *3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school or school district.

The motion for the adoption of the foregoing resolution was duly seconded by member Frantz and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Director of Assessment, Evaluation and District Improvement Goodman presented a World's Best Workforce presentation. This was a report only. No board action was requested.

Board Chair Ruelle read a proclamation for American Education Week, November 15-19, 2021. Board members will visit all of our schools during the week.

Nelson left at this time.

Health Services Coordinator Keil presented a safe learning plan update. This was a report only. No board action was requested.

POLICY

Board Chair Ruelle presented the following policies for a first reading:

- Policy 401: Equal Employment Opportunity
- Policy 404.1: Employment Background Checks
- Policy 405: Veterans Preference
- Policy 414: Mandated Reporting
- Policy 417: Chemical Use and Abuse
- Policy 419: Tobacco-Free Environment; Possession And Use Of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction
- Policy 902: use of School District Facilities, Grounds & Equipment

The policies were reviewed at the October study session and will be placed on the November 22 board study session agenda for a second reading.

There were no policies for a second reading.

Board Chair Ruelle presented policies for board approval. The policies have been reviewed and presented for two readings prior to this final approval.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following policies as a group:

- Policy 402: Disability Nondiscrimination
- Policy 702: Accounting
- Policy 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
- Policy 705: Investments
- Policy 713: Student Activity Accounting

Motion carried: 6 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch highlighted the following:

- Kindergarten enrollment for 2022-23
 - Kindergarten Info Session @ Redtail Ridge on December 2
 - Spanish Immersion Info Session @ LODL on December 7
 - January 13, 2022 online enrollment available
- American Education Week is November 15-19. Thank you to all PLSAS staff, parents and volunteers.
- MNCAPS held a health care psychology fair exhibit

Administrative Reports

None

Board Reports

- Student Rep Avery Fowble reported on wrapping up the quarter, No Shave November, formation of winter dance committees and attendance at the Leadership Forum with keynote speaker

A motion was made by Enrique Velázquez, seconded by Mary Frantz, to close the regular meeting and transition to a closed meeting.

Motion carried: 6 – 0

The board adjourned the business meeting at 7:20 p.m. and transitioned to a closed meeting.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to open the meeting.

Motion carried: 6 – 0

Meeting re-opened at 8:19 p.m.

A motion was made by Enrique Velázquez, seconded by Mary Frantz, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 8:20 p.m.

Michael Nelson, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MJN/mw