



INDEPENDENT SCHOOL DISTRICT 719
4540 Tower Street SE
Prior Lake, Minnesota 55372

**Regular School Board Meeting Minutes
of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Ruelle, in the board room at the District Services Center on October 11, 2021 at 6:00 p.m.

Chair Ruelle led the Pledge of Allegiance.

Per board policy 203, Board Chair Ruelle called for anyone wishing to address the board during the open forum segment on the board agenda regarding items not on the current agenda and four community members spoke during this forum.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz (6:08 pm), Michael Nelson, Stacey Ruelle, Enrique Velázquez, Student Representative Bella Drewes

Board Members Absent: None

Administration Present: Superintendent Staloch, Executive Director of Human Resources Quiram, Executive Director of Business Services Cink, District Administrators

A motion was made by Jonathan Drewes, seconded by Michael Nelson, to approve the agenda.
Motion carried: 7 – 0

A motion was made by Enrique Velázquez, seconded by Amy Crosby, to approve the consent agenda, as follows:

A. Financial Items:

1. Check/wire transfer disbursement summary for September 2021
2. Wire transfer, EFT, ACH banking activity for September 2021
3. Bank reconciliation statement for June, July & August 2021
4. Building bond investment report for September 2021
5. Monthly wire detail for September 2021
6. Monthly health/dental wire detail for September 2021
7. Monthly check detail for September 2021
8. Monthly ACH detail for September 2021

B. Approval of school board minutes as follows:

- Regular board meeting – September 8, 2021
- Board study session – September 27, 2021

C. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Ryan Bachmeier – Building Substitute Teacher – GD/RR (resignation)
- Ryan Bachmeier – 4th Grade Teacher (MTS) – RR (leave of absence)
- Kristine Boyles – Reading Interventionist (.8 FTE) – Dist. (reassignment)
- Tana Clayton – Daily Substitute Teacher – HOMS/TOMS (reassignment)
- Gina Hendrickson – Speech Language Pathologist (MTS) – GD (leave of absence)
- Amy Jones – Special Education Teacher – GD (resignation)
- Jacquelyn Jones – Secondary Teacher (Social Studies) – Bridges (new position)
- Laura Jones – Special Education Teacher – Dist. (resignation)
- Denice Klingberg – Spanish Teacher (MTS) – TOMS (leave of absence)
- Laura Mahlen – Secondary Teacher (Reading/Communication)– Bridges (new position)
- Jennifer Menden – 2nd Grade Teacher (MTS) – HRE (leave of absence)

- Allison Roberts – Secondary Teacher (Communications) – Bridges (new position)
- Bridget Vogel – Secondary Teacher (Life Science/Chemistry) – Bridges (new position)
- Jessica Zielinski – SAIL Teacher – TOMS (reassignment)
- Jessica Zielinski – Spanish Teacher – TOMS (reassignment)

Coaches:

- Timothy Allen – Mock Trial Advisor – HS (resignation)
- Erin Bores – Girls Tennis Coach – HOMS/TOMS (resignation)
- Mike Gidley – Assistant Boys Varsity Basketball Coach – HS (resignation)
- Kelly Weir – Kindergarten Teacher (MTS) – WW (leave of absence)

Educational Support Staff:

- Marci Blankmeyer – Lunchroom Supervisor – TOMS (resignation)
 - Cara Coburn – Child Nutrition Assistant (PT) – HRE (resignation)
 - Joan Corman – Child Nutrition Assistant (PT) – RR (resignation)
 - Christian Elert – Kids' Company Student Support – Dist. (resignation)
 - Colleen Elert – Kids' Company Assistant – EW (resignation)
 - Edoshe Gari – Child Nutrition Assistant – HS (resignation)
 - Fatuma Hashi – Student Support Para (Special Ed) – Dist. (reassignment)
 - Amy Jopp – Student Support Para (Special Ed) – Dist. (resignation)
 - Dawn Knudsen – Kids' Company Assistant – HRE (reassignment)
 - Megan Kocher – Noon Supervisor – Dist. (resignation)
 - Anne Koloski – Student Support Para (Special Ed) – Dist. (resignation)
 - Cindy Landhuis – Kids' Company Assistant – FH (resignation)
 - Anna Larson – Kids' Company Assistant – HRE (resignation)
 - Emily Listrom – Kids' Company Student Support – Dist. (resignation)
 - Ciera McAllister – Noon Supervisor – Dist. (resignation)
 - Susan Melville – Student Support Para (Testing) – TOMS/HOMS/HS (resignation)
 - Maria Miller – Early Childhood Screening Nurse – EW (resignation)
 - Tyler Miller – Kids' Company Student Support – Dist. (resignation)
 - Ann Moen – Child Nutrition Assistant – HS (resignation)
 - Amy Murray – Child Nutrition Assistant – HS (resignation)
 - Whitney Petersen – Student Support Para (Special Ed) – Dist. (resignation)
 - Traci Portwood – Child Nutrition Assistant – HOMS (resignation)
 - Kimberly Ristau – Noon Supervisor – Dist. (reassignment)
 - Berenice Ruiz – Kids' Company Assistant – Dist. (resignation)
 - Nicholas Scheffert – Kids' Company Student Support – Dist. (resignation)
 - Deron Stamp – Custodian – Dist. (resignation)
 - Amy Steenberg – Child Nutrition Assistant – HOMS (resignation)
 - Kaisha Theobald – Student Support Para (Special Ed) – Dist. (resignation)
 - Sandra VanderSyde – Health Aide – St. Michaels (resignation)
 - Athulya Vijayan Nair – Child Nutrition Assistant – HS (resignation)
 - Ashton Wolf – Student Support Para (Special Ed) – Dist. (resignation)
 - Mariyam Yablochkin – Noon Supervisor – Dist. (resignation)
2. Resignations, terminations and non-renewals as follows:
- Akeem Akindele - Custodian - JP (effective September 24, 2021)
 - Carol Anzoleaga - Special Ed Para - Dist. (effective September 7, 2021)
 - Patricia Becker - Kids' Company Assistant - RR (effective August 31, 2021)
 - Rebeca Bernhagen - Spanish Teacher (MTS) - HS (effective October 8, 2021)
 - Chelsea Braudt - Communications & Social Media Specialist - DSC (effective October 26, 2021)
 - Nikki Carmody - Kids' Company Assistant - GD (effective September 13, 2021)
 - Traci Couillard - Child Nutrition Helper - HS (effective September 8, 2021)

- Jennifer Ekstrand - Life Skills Teacher - GD (effective September 7, 2021)
- Anquinette Gleason - Child Nutrition Helper - HS (effective September 20, 2021)
- Amy Jopp - Child Nutrition Helper - HS (effective September 17, 2021)
- Mary Lezer - Kids' Company Assistant - EW (effective August 30, 2021)
- Carla Lothar - Kids' Company Assistant - EW (effective October 5, 2021)
- Anna Mestnik - Kids' Company Student Support - RR (effective September 13, 2021)
- Alycia Reese - Lunchroom Supervisor - TOMS (effective September 15, 2021)
- Tony Sammis - Daily Building Substitute - FH/HRE/LODL (effective immediately)
- Sarah Schneller-Schaefer - Child Nutrition Asst. Manager - TOMS (effective September 30, 2021)
- Kelsey Simonett - Special Ed Para - GD (effective October 1, 2021)
- Kim Soeffker - MS Tennis Coach - MS (effective October 23, 2021)
- Amy Sperrazza - Health Aide - JP (effective September 30, 2021)

3. District retirements as follows:

- Margi Atwood - Special Ed Para - FH (17 years of service)
- Diane Sales - Kids' Company Assistant - JP (24 years of service)

4. Leaves of absence as follows:

- Thor Greengard - ECFE Assistant - JP (FMLA leave - December 15, 2021-January 26, 2022)
- Adriana Larios - Special Ed Para - WW (maternity leave - February 10-May 12, 2022)
- Terry Lehman - Lead Custodian - JP (medical leave - October 1 - December 31, 2021)
- Whitney Lindberg - Child Nutrition Part-Time - GD (maternity leave - October 15 - December 22, 2021)
- Amy Mathis - Child Nutrition Helper - HS (medical leave - September 8 to October 15, 2021)
- Charlene Petricka - Health Aide - EW (medical leave - August 30, 2021 - January 10, 2022)
- Tara Schiffner - Child Nutrition Helper - HS (personal leave - September 8 - October 31, 2021)
- Tracey White - Head Secretary - HOMS (medical leave - partial October 4-October 15, 2021; full time leave October 18 - December 17, 2021)

D. District Curriculum Advisory Committee Membership

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Drewes and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, , Velázquez

The following voted against the same: none

The foregoing resolution was approved this 11th day of October 2021.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- Eagle Scout and current high school student Josh Marcinkevich presented of his Five Hawks Outdoor Learning Center project.

Executive Director of Human Resources Quiram presented an educational support staff (ESS) staffing request. A motion was made by Mary Frantz, seconded by Jonathan Drewes, to approve the following staffing request, as presented:

- Student Support Paraprofessionals (4 positions – elementary schools) - \$97,000

(The funding comes from ESSER III funds)

Motion carried: 7 – 0

Matt Hammer, representing Ehlers & Associates, presented the sale day bond report.

Member Crosby introduced the following resolution and moved its adoption, which motion was seconded by Member Frantz:

RESOLUTION RELATING TO \$12,540,000 GENERAL OBLIGATION ALTERNATIVE FACILITIES AND CAPITAL FACILITIES REFUNDING BONDS, SERIES 2021A; RATIFYING THE AWARD OF SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT THEREOF

Upon vote being taken on the foregoing resolution, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

and the following voted against the same: none

whereupon the resolution was declared duly passed and adopted.

(full resolution on file at the district office)

Jim Eichten, representing MMKR Certified Accountants, presented the final 2020-21 audit report. The report was covered in depth at the study session in September. A motion was made by Jonathan Drewes, seconded by Enrique Velázquez, to accept the report as presented. Motion carried: 7 – 0

Executive Director of Business Services Cink presented the district enrollment report. This was a report only. No board action was requested.

Director of Teaching & Learning Edwards presented a personalized learning overview (E-Learning). This was a report only. No board action was requested.

Superintendent Staloch gave a technology levy update. This was a report only. No board action was requested.

Superintendent Staloch and Health Services Coordinator Keil updated the board on the COVID-19 situation update. This was a report only. No board action was requested.

The board set the date to canvass the election results for Monday, November 8, 2021 at 5:30 p.m. The canvass will take place prior to the regular board meeting.

There was a request to move the board meeting date from February 14, 2022 to February 7, 2022. A motion was made by Stacey Ruelle, seconded by Enrique Velázquez to hold the meeting on February 7, 2022. Motion carried: 7 – 0

POLICY

Board Chair Ruelle presented the following policies for a first reading:

- Policy 402: Disability Nondiscrimination
- Policy 702: Accounting
- Policy 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
- Policy 705: Investments
- Policy 713: Student Activity Accounting

The policies were reviewed at the September study session and will be placed on the October 25 board study session agenda for a second reading.

There were no policies for a second reading.

Board Chair Ruelle presented policies for board approval. The policies have been through a review process with no changes to the original policies.

A motion was made by Mary Frantz, seconded by Michael Nelson, to approve the following policies as a group:

- Policy 403: Discipline, Suspension and Dismissal of School District Employees
- Policy 408: Subpoena of a School District Employee
- Policy 418: Drug Free Workplace – Drug Free School
- Policy 420: Employees with Infectious Conditions
- Policy 429: Workload Limits for Certain Special Education Teachers
- Policy 514: Student Wellness
- Policy 701: Establishment & Adoption of School District Budget
- Policy 701.2: Fund Balance Policy
- Policy 702.1: Electronic Fund Transfers
- Policy 703: Annual Audit
- Policy 706: Donations and Gifts
- Policy 710: Post Issuance Debt Compliance Policy
- Policy 714: District Printing
- Policy 720: Vending Machines
- Policy 721: Uniform Grant Guidance Policy
- Policy 802: Disposition of Equipment
- Policy 907 (now 901): Community Education Services Programs
- Removal of Policy 901: Communications with the Public
- Policy 904: Distribution of Materials on School District Property by Non-School Persons and Employees

Motion carried: 7 – 0

REPORTS

Superintendent's Report

Our mission is to educate all learners to reach their full potential as contributing and productive members of our ever-changing global community.

Superintendent Staloch highlighted the following:

- Staffing levels in support roles and substitute teaching have hit a critical level, as it has in school districts throughout the state. We have critical needs in Child Nutrition, Health Services, Kids' Company, and Special Education Paraprofessionals. Thank you to the parents that have signed up to be essential workers/volunteers.
- We are thrilled to announce we have 517 School Board Scholars this school year. To be a Board Scholar, a student must have a cumulative GPA of 3.8 or higher. Congratulations to our 10th-12th grade students who have worked hard to earn this honor!

Administrative Reports

- Executive Director of Human Resources Quiram mentioned the requirements to substitute teach in the district.

Board Reports

- Board Vice-Chair/Clerk Nelson attended an AMSD meeting with guest speakers and a student panel. Nelson also has been serving lunches for child nutrition at Jeffers Pond & Hidden Oaks and is grateful for the hard work and caring by CNS staff.
- Board Treasurer Drewes reported on the recent Community Education Advisory Committee meeting and attendance at a SCALE meeting.
- Director Velázquez reported on the Special Education Advisory Committee meeting with a member survey regarding recovery services, attendance at a SW Metro board meeting with governing board and educational foundation topics. The SW Metro board is looking for additional members.
- Director Frantz reported that the District Curriculum Advisory Committee meets tomorrow.
- Student Rep Bella Drewes reported on the completion of homecoming week with 1800+ students attending the dance and student council ready to get back into routines. Side note: Congrats to Bella as she was chosen as homecoming queen.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to close the regular meeting and transition to a closed meeting.

Motion carried: 7 – 0

The board adjourned the business meeting at 7:41 p.m. and transitioned to a closed meeting.

The meeting closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

A motion was made by Enrique Velázquez, seconded by Stacey Ruelle, to open the meeting.

Motion carried: 7 – 0

Meeting re-opened at 8:31 p.m.

A motion was made by Michael Nelson, seconded by Mary Frantz, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 8:31 p.m.

Michael Nelson, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MJN/mw