



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Nelson, in the board room at the District Services Center on November 14, 2022 at 6:02 p.m.

Chair Nelson led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle, Enrique Velázquez, Student Rep Ariana Olson

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Administrative Services Herman, Executive Director of Business Services Fredrickson, District Administrators

Per board policy 203, Board Chair Nelson called for anyone wishing to address the board during the open forum segment on the board agenda and one person spoke during this forum.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Amy Crosby, seconded by Jonathan Drewes, to approve the consent agenda, as follows:

A. Financial Items:

- Check/wire transfer disbursement summary for October 2022
- Wire transfer, EFT and ACH banking activity for October 2022
- Bank reconciliation statement for September 2022
- PMA investment statement
- Monthly wire detail for October 2022
- Monthly health/dental wire detail for October 2022
- Monthly check detail for October 2022
- Monthly ACH detail for October 2022

B. Monthly enrollment report

C. Approval of school board minutes as follows:

- Regular board meeting – October 10, 2022
- Board PD session – October 24, 2022
- Board study session – October 24, 2022

D. Personnel Items:

1. Candidates for employment as follows:

Certified Staff:

- Tana Clayton – 6th Grade Science Teacher (MTS) – HOMS (leave of absence)
- Katherine Davenport – Special Education Teacher for PLSEA (MTS) – FH (reassignment)
- Jennifer Ekstrand – Special Education Teacher (Resource) (MTS) – RR (leave of absence)
- Carley Giles – Daily Building Substitute Teacher – HRE (new position)
- Guillermo Huaman – Spanish Immersion Teacher (MTS) Grade 2 – LODL (leave of absence)
- Marian Johnson – French Teacher (MTS) – HS (leave of absence)
- Monique Julian – 5th Grade Spanish Immersion Teacher (MTS) – LODL (leave of absence)
- Jason Schnobrich – Spanish Reading Interventionist (LTS) .6 FTE – LODL (new position)
- Jennie Schut – 5th Grade Teacher (MTS) – WW (leave of absence)

Coaches:

- Elizabeth Baer – Assistant Speech Coach – HS (resignation)
- Dylan Berthiaume – Musical Director (Fall) – HS (resignation)
- Jemma Killmer – DECA Advisor (.5) – HS (resignation)
- Sophie Kohlbeck – Assistant Girls Varsity Hockey Coach – HS (resignation)
- Keri Kuboushek – Head Synchronized Swimming Coach – HS (resignation)
- Julia Narow – Assistant Varsity Dance Coach (.50) – HS (resignation)

Educational Support Staff:

- Lauren Albrecht – Student Services Secretary – HS (resignation)
- Wade Anderson – Custodian – EW/HRE (reassignment)
- Amy Arbach – Classroom Monitor – HS (resignation)
- Brandon Barthel – Special Education Para – HS (resignation)
- Kristin Dahlen – Special Education Para – Dist. (resignation)
- Erin Duncan – Special Education Para – Dist. (resignation)
- Sheila Elliott – Child Nutrition Middle School Site Manager (MTS) – HOMS (leave of absence)
- Geralyn Foster – Nature Preschool EC Teacher Assistant – JP (resignation)
- Antonina Golovchuk – Child Nutrition Helper – HOMS (resignation)
- Katherine Hanson – Child Nutrition Helper – HS (resignation)
- Emma Jackson – Special Education Para – Dist. (resignation)
- Paula Johnson – Child Nutrition Assistant Manager (MTS) – HS (reassignment)
- Nurul Khan – Kids' Company Assistant – HRE (reassignment)
- Oksana Kishchun – Child Nutrition Helper – HOMS (resignation)
- Diana Kruk – Custodian – Dist. (resignation)
- Judy Lambert – Child Nutrition (PT) – FH (reassignment)
- Stacy Lervick – Media Support – HRE (resignation)
- Steven Monnens – Delivery & Warehouse – Dist.
- Kathryn Perrier – Special Education Para (PLSEA President Release) – FH (resignation)
- Marie Petry – CES Building Monitor – CES (resignation)
- Jason Schnobrich – Noon Supervisor – LODL (resignation)
- Deron Stamp – Building Engineer – Dist. (resignation)
- Irina Veselova – Child Nutrition Helper – TOMS (reassignment)
- Morgan Ziskovsky – Payroll Specialist – DSC (reassignment)

2. Resignations, terminations and non-renewals as follows:

- Jared Daggit- Junior Class Advisor - HS (effective immediately)
- Kailey Dahlberg (Schlink) - .5 Assistant Girls Hockey Coach - HS (effective immediately)
- Marcia Doty - Guidance/Attendance Secretary - HOMS (effective November 16, 2022)
- Jenna Engler - Math Teacher - HS (effective September 30, 2022)
- Becky Heggemeyer - Noon Supervisor - RR (effective November 22, 2022)
- Philip Hoks - Fall/Spring Musical Director - HS (effective immediately)
- Alexa Horning - Assistant Half-Time Fall Dance Coach - HS (effective immediately)
- Jared Jacobs - .5 DECA Advisor - HS (effective immediately)
- Phayline Khammoungkhoun - Child Nutrition Helper - HS (effective November 4, 2022)
- Liv Kressler - .5 Assistant Gymnastics Coach - HS (effective immediately)
- Adam Kvapil - Child Nutrition Helper - HS (effective October 21, 2022)
- Kirby Meiners - B Squad Boys Soccer - HS (effective immediately)
- Allie Meyer- Assistant Gymnastics Coach - HS (effective immediately)
- Jenna O'Brien - Assistant Girls Track & Field Coach - HS (effective immediately)
- Claire Pena - Assistant Synchronized Swim Coach - HS (effective immediately)
- Jessica Salentre - Campus Supervisor - HS (effective November 22, 2022)
- Joseph Solarz - Custodian - TOMS (effective October 20, 2022)

- Christopher Wickstrom - Child Nutrition Helper - HS (effective October 21, 2022)
- Joni Written - Special Education Secretary - JP (effective November 16, 2022)
- Morgan Ziskovsky - Accounts Payable Secretary - DSC (effective October 21, 2022)

3. Leaves of absence as follows:

- Michelle Callahan - Special Education Para - HOMS (medical leave - October 31, 2022 to TBD)
- Jennifer Heilman - Kindergarten Teacher - GD (maternity leave - March 12 to June 9, 2023)
- Mark Hunter - Special Education Para - TOMS (medical leave - October 24, 2022 to TBD)
- Amanda Lindell - ASL Teacher - HS (medical leave - December 8, 2022 to January 1, 2023)
- Sarah Nelson - 6th Grade Teacher - HOMS (medical leave - November 14 to December 15, 2022)
- Kayla Schlink - Special Education Para - GD (maternity leave - December 27, 2022 to February 21, 2023)
- Hannah Tuerk - Kindergarten Teacher - RR (maternity leave - March 17 to June 5, 2023)
- Megan Young - 5th Grade Teacher - GD (maternity leave - April 11 to August 2023)

E. ISD 719 Organizational Chart

F. Assurance of Compliance Report

Motion carried: 7 – 0

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez and upon vote being taken thereon, the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 14th day of November 2022.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

We recognized the following:

- Elementary Foundations (Phonics Curriculum) with the following Five Hawks students being recognized:
Crosby Anttila, Giada Guastella, Myles Beaudette, Quinn Mathis, Owen Lindell, Olivia Francis and Principal Katy Schuerman

Executive Director of Administrative Services Herman requested approval of additional staff for 2022-23 (Certified Staff).

A motion was made by Mary Frantz, seconded by Julie Bernick, to approve the following:

- Special Education Teachers (3) - \$247,500

Motion carried: 7 – 0

Executive Director of Administrative Services Herman requested approval of additional staff for 2022-23 (ESS Support Staff).

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the following:

- Senior Accountant - \$39,000
- American Indian Services Coordinator (cost neutral)
- Emergency Management/Safety Coordinator (title pending) - \$109,000

Motion carried: 7 – 0

Executive Director of Administrative Services Herman requested approval of additional staff for 2022-23 (Co-Curricular Staff).

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to approve the following:

- B Squad Winter Dance Coach (booster funded)

Motion carried: 7 – 0

Executive Director of Administrative Services Herman requested approval of the 2022-24 Agreements and Terms and Conditions of Employment.

A motion was made by Mary Frantz, seconded by Jonathan Drewes, to approve the following:

- 2022-24 Child Nutrition Services Agreement

Motion carried: 7 – 0

Superintendent Thomas and Executive Director of Business Services Fredrickson requested board approval of the audit report. The report was presented at the October 24, 2022 board study session.

A motion was made by Stacey Ruelle, seconded by Enrique Velázquez, to approve the audit report.

Motion carried: 7 - 0

Executive Director of Business Services Fredrickson presented the results of the ISD 719 RFP for Athletics and Activities Online Registration and Fee Payment Services.

A motion was made by Amy Crosby, seconded by Jonathan Drewes, to approve the recommendations as follows:

- EduTrak - Discontinue service and replace with Infinite Campus
- Infinite Campus - Accept their offer in providing services in replace of EduTrak for online fees and activities at the school level
- Affinity - Continue use for Athletics and Registrations - no changes
- Vanco - Accept their offer for online ticketing and point of sale transactions for admission to all athletic events

Motion carried: 7 – 0

Board Vice-Chair Clerk Crosby read a proclamation proclaiming November 14-18, 2022 as American Education Week. Superintendent Thomas spoke in appreciation of all district staff.

Board Treasurer Ruelle read a proclamation proclaiming November 14-18, 2022 as National Educational Support Professionals Appreciation Week. Executive Director of Administrative Services Herman spoke in appreciation for our Educational Support Professionals.

Board Director Drewes read a proclamation proclaiming November 14-18, 2022 as Substitute Educator Staff Appreciation Week. Executive Director of Administrative Services Herman spoke in appreciation for our Substitute Educators.

POLICY

Board Chair Nelson presented the following policies for a first reading:

- Policy 509.1: Kindergarten Early Entrance
- Policy 213: School Board Committees
- Policy 203: Board Operating Norms
- Policy 208: Development, Adoption & Implementation of Policies
- Policy 201.1: School Board Vacancies
- Policy 204: School Board Member Violation of Policy
- Policy 205: Open Meetings and Closed Meetings
- Policy 215: School Board Use of Electronic Communication

A second reading will take place at the November 28, 2022 board meeting.

Board Chair Nelson presented the following policies for a second reading:

- Policy 201: Legal Status of the School Board
- Policy 202: School Board Officers and Membership
- Policy 202.1: Student Representative on School Board
- Policy 209: Code of Ethics
- Policy 210: Conflict of Interest – School Board Members
- Policy 211: Criminal or Civil Action Against School District, School Board Members, Employee or Student
- Policy 212: School Board Development and Evaluation
- Policy 214: Out-of-State Travel by School Board Members

These policies will be presented for board approval at the November 28, 2022 board study session when the meeting is opened up for business.

Board Chair Nelson presented a policy for board approval. The policy has been reviewed and the required readings have taken place.

A motion was made by Enrique Velázquez, seconded by Mary Frantz, to approve the following policy:

- Policy 535: Service Animals in Schools

Motion carried: 7 – 0

REPORTS

Superintendent's Report

Superintendent Thomas reported on:

- The recent local election and congratulated Lisa Atkinson, Amy Bullyan, Jessica Olstad and incumbent Enrique Velazquez on being elected to the PLSAS School Board. They will take their seats in January.
- A summary on the five Listen & Learn Sessions that were held throughout the district. Dominant themes included district finances, academic programming, gifted & talented programming, career ready programs, balancing of technology, school climate and culture, social emotional learning (SEL), school safety and security and cell phone usage/management. There were many positive comments shared in addition to the dominant themes.
- Superintendent Thomas announced that the graduation date for 2023 has been changed to Thursday, June 8th with June 9th as a rain date. Communication will be sent to all families and posted on our website.

Administrative Reports

None

Board Reports

- Board Student Rep Ariana Olson reported on the following:
 - Wrapping up quarter 1
 - Volunteering at the Community Halloween Party
 - Council members attended a fall conference and collaborated with other student councils across the state
 - Planning of the winter dance
 - Attending a coffee hour retreat
 - Winter committees will begin
 - The students that attended the Heritage & Cultural Festival were able to learn about different cultures in our community.
- Vice-Chair/Clerk Crosby reported on attendance at an AMSD Conference with breakout sessions that included mental health, mental health legislative action and racial harm. She will be attending the MSBA Delegate Assembly and attended a DCAC meeting.

- Director Frantz reported on attending a DCAC meeting, working at the Heritage & Cultural Festival and a thank you to Director of Equity & Inclusion Ouk and the Rotary for hosting the festival.
- Director Velázquez reported on SW Metro and evaluation of consultants for their strategic planning purposes. The online program is growing and like all districts, paras are needed.
- Treasurer Ruelle reported on the Heritage & Cultural Festival.
- Chair Nelson reported on the Heritage & Cultural Festival, AMSD meeting, Equity & Excellence Committee meeting and serving lunch at LODL.

A motion was made by Mary Frantz, seconded by Stacey Ruelle, to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Motion carried: 7 - 0

Meeting closed at 8:25 p.m.

A motion was made by Stacey Ruelle, seconded by Julie Bernick, to reopen the meeting.

Motion carried: 7 – 0

The meeting reopened at 9:02 p.m.

A motion was made by Enrique Velázquez, seconded by Stacey Ruelle, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 9:02 p.m.

Amy Crosby, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

AC/mw