



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on August 14, 2023 at 6:02 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad

Board Members Absent: Enrique Velázquez

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and 5 people spoke during this forum.

A motion was made by Julie Bernick, seconded by Lisa Atkinson, to approve the agenda.

Motion carried: 6 – 0

Director Atkinson requested item H. (Board Committee Roster Approval) be removed from the consent agenda and moved to new business.

A motion was made by Julie Bernick, seconded by Amy Bullyan, to approve the consent agenda, as amended:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary from June & July 2023
- Wire Transfer, EFT & ACH Banking Activity for June & July 2023
- PMA Financial for June & July 2023
- Monthly Wire Detail from June & July 2023
- Monthly Health/Dental Wire Detail from June & July 2023
- Monthly Check Detail for June & July 2023
- Monthly ACH Detail from June & July 2023

B. Purchase orders exceeding \$25,000

- High Point Networks - \$26,103
- Arvig - \$33,600
- EPA Audio Visual - \$51,456
- Studies Weekly - \$28,882
- Boelter, LLC - \$32,185
- Wenger Corp. - \$33,564
- Lindenmeyr Munroe - \$36,225
- West Central Tech - \$95,104
- Advanced Central Tech - \$29,944
- Innovative Office - \$38,685
- Heartland Business Systems - \$45,857
- Abre - \$40,700
- Illuminate - \$39,658
- RM Cotton - \$57,525
- Hillyard Floor Care - \$35,079

C. Financial report – provided when audit complete

D. Enrollment report

E. Approval of school board minutes as follows:

- Regular board meeting – July 10, 2023
- Board professional development – July 24, 2023

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- David Bernard – Differentiation Specialist – Dist. (new position)
- Arne Bolstad – Math Teacher (MTS) – HS (leave of absence)
- Mary Boniface – SAIL Class (.25 FTE) – TOMS (reassignment)
- Laurel Click – Daily Building Substitute Teacher – HS (resignation)
- Cherise Crofoot – 3rd Grade Teacher (MTS) – RR (leave of absence)
- Emma Diercks – Elementary Teacher (LTS) – FH (leave of absence)
- Mary Dooley – Laker Online Teacher (.2 FTE) – HS (new position)
- Margaret Hanneman – 1st Grade Teacher – FH (reassignment)
- Andrea Jirele – Elementary Teacher – HRE (new position)
- Laura Jones – Building Substitute Teacher – HOMS (resignation)
- Joy Kamano – ESL Teacher – Dist. (resignation)
- Kyle Kaupa – Physical Education Teacher (.1 FTE) – TOMS (reassignment)
- Kristen King – ESL Lead Teacher (.5 ESL/.5 ESL) – Dist. (new position)
- Nicole Leaf – Special Education Teacher - EBD Center Based Program – HOMS (resignation)
- Rachel Lowe – Band Director and Instrumental Classroom Teacher – TOMS (resignation)
- Andrew Lubinski – Elementary Teacher – HRE (resignation)
- Jennifer Pierce - Music Teacher (.6 FTE) – FH (new position)
- Jennifer Pierce – Media Specialist (LTS) (.04 FTE) – JP (leave of absence)
- Jacelyn Rebull – Special Education Teacher – Resource – LODL resignation)
- Krystyna Soloviova – Spanish Reading Interventionist (.4 FTE) – LODL (resignation)
- Kelsey Stern- 4th Grade Teacher – HRE (reassignment)
- Kelsey Theis – ESL Teacher – Dist. (new position)
- William Ziesmer – Special Education Teacher – Resources – Bridges ALC (resignation)

Coaches:

- Dylan Berthiaume – Musical Director – Fall Theater – HS (resignation)
- Jacqueline Damberg – B Squad Girls Tennis Coach – HS (resignation)
- Krishanu Das – 9th Grade Boys Soccer Coach – HS (resignation)
- Kathryn Fahrenkamp – Assistant Gymnastics Coach – HS (resignation)
- Mark Hunter – B Squad Boys Soccer Coach – HS (resignation)
- Sandrine Lemercier – Assistant Girls Cross Country Coach – HS (resignation)
- Nicolas Seiler – B Squad Football Coach – HS (resignation)
- Sean Straka – Boys Cross Country Coach (Middle School) – HS (resignation)

Support Staff:

- Jennifer Aumock – Health Aide – Float Nurse LPN/RN – Dist. (new position)
- Joanne Clites – Media Support – TOMS (resignation)
- Abigail Dotseth – Special Education Para – Resource – RR (resignation)
- Jessica Erickson – Student Services Admin Assistant – HS (resignation)
- Casey Everson – Special Education Para – Resource – HS (resignation)
- Julia Guenther – Special Education Para – Dist. (resignation)
- Charlene Hoveland – Special Education Para – Resource – FH (reassignment)
- Melissa Janovsky – Special Education Para – Resource – HS (resignation)
- Jennifer Kluender – Special Education Para – Center Based CID – TOMS (resignation)
- Anne Koloski – Kids' Company Assistant – FH (reassignment)

- Kevin Larson – Lead Custodian – LODL (resignation)
- Julie Lowy – Student Support Para (Summer Academy) – Dist. (resignation)
- Jennifer Merz – Special Education Para – Resource – GD (reassignment)
- Kristina Oltvedt – Kids' Company Special Ed Para (Summer Program) – Dist. (resignation)
- Marie Petry – Special Education Para – Resource – TOMS (resignation)
- Nicholas Poulos – Kids' Company Assistant/Noon Supervisor – LODL (resignation)
- Mariana Quintana Nunez – Cultural Liaison – Spanish – Dist. (new position)
- Marie Rivers – Special Education Para – Center Based – FH (resignation)
- Dina Rybalko – Cultural Liaison – Slavic/Russian – Dist. (new position)
- Aura Sanchez – Lead Custodian – HS (resignation)
- Thomas Schiller – Campus Supervisor – HS (resignation)
- BreAnne Solem – Student Support Para (Summer Academy) – Dist. (resignation)
- Krystyna Soloviova – Noon Supervisor – Dist. (resignation)
- Shari Tavis – Kids' Company Assistant – LODL (resignation)
- Margie-Ana Timmons – Kids' Company Assistant/Noon Supervisor – RR (resignation)
- Christina Wirtz – Administrative Assistant – Laker Online (resignation)

2. Resignations, terminations and non-renewals as follows:

- Melissa Benson - Special Ed Para - Breakfast Supervisor - RR (effective July 27, 2023)
- Bobbi Birkholz - Admin. Asst. - CES Lead - CES (effective June 30, 2023)
- Rachel Bostrom - 5th Grade Teacher - RR (effective immediately)
- Abby Cowles - Special Education Teacher - LODL (effective immediately)
- Jennifer Cvengros - Noon Supervisor - GD (effective June 7, 2023)
- Candice Duval - Laker Online Special Education Teacher - HS (effective immediately)
- Brooke Genzler - Assistant Girls Lacrosse Coach - HS (effective immediately)
- Mark Hunter - 9th Grade Boys Soccer Coach - HS (effective immediately)
- Allen Iversen - Head Baseball Coach - HS (effective immediately)
- Rachael Kohler - Noon Supervisor - WW (effective July 26, 2023)
- Sandrine LeMercier - MS Girls Cross Country Coach - HS (effective immediately)
- Laura Lundquist - Kids' Company Assistant - EW (effective August 22, 2023)
- Brian Melody - Instrumental Music - TOMS (effective immediately)
- Jennifer Merz - Child Nutrition - Part Time - WW (effective July 18, 2023)
- Alexandra Meyer - Assistant Gymnastics Coach - HS (effective immediately)
- Max Moser - Assistant Boys Track & Field & 9th Grade Football Coach - HS (effective immediately)
- Madelyn Peterson - FACS Teacher - TOMS (effective immediately)
- Dina Rybalko - Kids' Company Assistant /Noon Supervisor - LODL (effective August 25, 2023)
- Dane Schad - B Squad Boys Basketball Coach - HS (effective immediately)
- TJ Schaff - 9th Grade Basketball Coach - HS (effective immediately)
- Charles Smith - MS Swim Coach - HS (effective immediately)
- Robin Ste. Marie - 1st Grade Teacher - WW (effective immediately)
- Josie Sommers - MS Swim Coach - HS (effective immediately)
- Margie-Ana Timmons - Child Nutrition Helper - HS (effective August 3, 2023)
- Josh Trifunor - 10th Grade Football Coach - HS (effective immediately)
- Shelly VanEpps - Special Ed Para - Center Based - JP (effective August 29, 2023)
- Jennifer Wantulok - Child Nutrition Helper - HS (effective July 28, 2023)
- Christina Wirtz - Noon Supervisor - RR (effective July 25, 2023)
- David Zaudtke - Custodian - HS (effective August 4, 2023)

3. Leaves of absence as follows:

- Lisa Birkeli - Social Studies - HOMS (maternity leave - December 29, 2023 to March 25, 2024)
- Tasha Guswiler - Art Specialist - GD (medical leave - August 2023 to August 2024)

- Melissa McFadden - Differentiation Specialist - TOMS/HOMS (family leave - August 2023 to Fall 2024)
- Sambath Ouk - Director of Equity & Inclusion - DSC (paternity/family leave - August 1 to October 16, 2023)
- Brooke Ryan - Special Education Para - Resource - HOMS (maternity leave - December 15, 2023 to March 8, 2024)
- Dina Rybalko - Kids' Company Assistant - LODL (medical leave - extension through August 27, 2023)
- Jody Tornquist - Adaptive Physical Education - TOMS/HOMS/HS (medical leave - August 28 to October 19, 2023)

G. Annual Contract Renewal

- Normandale 2023-24 Contract

Motion carried: 6 – 0

RESOLUTION FOR ACCEPTANCE OF GIFTS

No donations for approval at this meeting.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- We honored Prior Lake-Savage Optimist Club representative Andrea Steger and artist Aubrie Sutherland for the student artwork that was chosen and donated to our district.
- We honored our Birth to 3 team and ECSE Coordinator Lori Parker for the commitment to full implementation of the evidence-based Quality Intervention Practices Model.

Executive Director of Administrative Services Herman presented an additional 2023-24 staffing request.

A motion was made by Jessica Olstad, seconded by Lisa Atkinson, to approve the following additional staffing:

- Special Education Para – Center Based – HS
- Noon Supervisor – LODL
- Cultural Liaison – American Indian Education
- Kids' Company Assistant, After School

Motion carried: 6 - 0

Board Chair Crosby presented the board committee rosters that were removed from the consent agenda earlier in the meeting.

A motion was made by Jessica Olstad, seconded by Julie Bernick, to approve the following rosters, as presented:

- Finance Advisory Committee
- Policy Advisory Committee
- Teaching & Learning Advisory Committee (adding one additional member from the alternate list)

Motion carried: 6 – 0

Director of Student Services Cuka presented a summer program report including targeted services and special education. This was a report only. No board action was requested.

Director of Operational Services Dellwo presented a request to add two additional school buses to our current fleet.

A motion was made by Julie Bernick, seconded by Lisa Atkinson, to approve the additional two buses to help with capacity issues at the middle and high school.

Motion carried: 6 – 0

Executive Director of Business Services Fredrickson presented a draft 2023-24 budget calendar for approval. A motion was made by Amy Bullyan, seconded by Mary Frantz, to approve the calendar, as presented. Motion carried: 6 – 0

Executive Director of Business Services Frederickson recommended Monday, December 11, 2023 at 6:00 pm to hold the required levy meeting. This will take place at the beginning of the board meeting that evening.

POLICY

There were no first or second reading of policies at this meeting.

As part of the legislative update in June, Policy 534: School Meals Policy was presented for board adoption by Director of Child Nutrition Emily Malone. A motion was made by Amy Bullyan, seconded by Mary Frantz, to approve Policy 534, as presented. Motion carried: 6 – 0

REPORTS

Superintendent's Report

Superintendent Thomas reported on the following:

- Prior Lake Chamber Membership Meeting with the Prior Lake State of the City address
- Cannabis legislation and being prohibited in public places in Prior Lake
- There are legislative SRO component changes that we will discuss with local law enforcement
- Attendance at Night to Unite in August
- PL Days downtown Prior Lake
- MSBA/MDE Back to School Conference
- Selected to be part of a National Fellowship Program for leadership learning with other superintendents across the country. Michael will be bringing the topic of leading effectively through difference to the group.
- Nominated and accepted on the executive board at AMSD for 2023-24. This is an opportunity to bring our community voice forward through advocacy and policy work.
- Partnership with Live More, Screen Less to work with students and families to develop protocols on student technology usage.

Administrative Reports

- Executive Director of Business Services Fredrickson reported on a US treasury note that matured this month. We reinvested into CD's at a 5% increase which amounted to approximately \$90,000 in interest.

Board Reports

- Director Olstad reported on attendance at an early bird session at the MSBA conference in August
- Director Bullyan is encouraged by the learning at the board professional development workshop held recently.
- Vice-Chair Frantz reported on renewal of membership with the Washington DC K-12 Stem Committee.
- Chair Crosby congratulated Dr. Thomas on the two recognitions recently received.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to close the meeting in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 7:38 p.m.

A motion was made by Amy Bullyan, seconded by Mary Frantz, to reopen the meeting.
Motion carried: 6 – 0

The meeting reopened at 8:29 p.m.

A motion was made by Amy Bullyan, seconded by Julie Bernick, to adjourn.
Motion carried: 6 – 0

Meeting adjourned at 8:30 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw