



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby, in the board room at the District Services Center on March 13, 2023 at 6:00 p.m.

Chair Crosby led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez, Student Rep Ariana Olson

Board Members Absent: None

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

Per board policy 203, Board Chair Crosby called for anyone wishing to address the board during the open forum segment on the board agenda and no one spoke during this forum.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 7 – 0

A motion was made by Julie Bernick, seconded by Jessica Olstad, to approve the consent agenda, as follows:

A. Financial Items:

- Check/wire transfer disbursement summary for February 2023
- Wire transfer, EFT and ACH banking activity for February 2023
- Bank reconciliation statement for January 2023
- PMA investment statement
- Monthly wire detail for February 2023
- Monthly health/dental wire detail for February 2023
- Monthly check detail for February 2023
- Monthly ACH detail for February 2023

B. Monthly enrollment report

C. Approval of school board minutes as follows:

- Regular board meeting – February 13, 2023
- Board study session- February 27, 2023

D. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Laurel Click – Social Studies Teacher (MTS) – HS (leave of absence)
- Abby Cowles – Special Education Teacher (Resource) (MTS) (.5 FTE) – LODL (reassignment)
- Guillermo Huaman – Spanish Immersion Teacher – HOMS (resignation)
- Denice Klingberg – 8th Grade Global Studies/ATLAS Teacher (MTS) – TOMS (leave of absence)
- Laura Petrie – Media Teacher (MTS) – JP (leave of absence)
- Sheldon Wohlman – Spanish Teacher (MTS) – HS (leave of absence)

Coaches:

- Tamara Curlo – MS Track Coach – TOMS/HOMS (resignation)
- Kailey Dahlberg – Assistant Girls Varsity Hockey Coach – HS (resignation)
- Anna Foote – Assistant Synchronized Swimming Coach – HS (resignation)
- Chloe Guttormson – Assistant Play Director – Spring – HS (resignation)
- Kelby Johnson – B Squad Baseball Coach – HS (resignation)
- Andrew Lissick – Assistant Boys Tennis Coach (JV) – HS (resignation)
- Heidi Michaelson – Student Council Advisor (Half-Time) – HOMS (resignation)
- Caitlin Stone – 9th Grade Softball Coach (.50) – HS (resignation)
- Kevin Wilson – MS Track Coach – TOMS/HOMS (resignation)

Support Staff:

- Desta Bedor – Noon Supervisor – HRE (resignation)
- Jessica Hawley Ugaz – Classroom Monitor – HS (resignation)
- Catherine Levenick – Student Services & Attendance Administrative Assistant – HOMS (resignation)
- Ashley McCann – Special Education Para (Center-Based) – GD (resignation)
- Jacqueline Roiger – Child Nutrition Assistant – HRE (resignation)
- Karen Sandback – Noon Supervisor – RR (resignation)
- Lauren Strobel – Noon Supervisor/Student Support Para (MTS) – LODL (leave of absence)
- Christina Wirtz – Noon Supervisor – RR (resignation)

2. Resignations, terminations and non-renewals as follows:

- Wade Anderson - Custodian - GD (effective February 23, 2023)
- Nicole Bonsma - Campus Supervisor - HS (effective January 13, 2023)
- Sharon Bowman - Campus Supervisor - HS (effective February 17, 2023)
- Beth Fuller - 9th Grade Softball Coach (.50) - HS (effective immediately)
- Emma Gerdes - Kids' Company Student Support - FH (effective March 13, 2023)
- Nella Neilson - Elementary Teacher - LODL (effective June 8, 2023)
- Kelby Johnson - 9th Grade Baseball Coach - HS (effective immediately)
- Jillian Magnusson - ESL Teacher - FH (effective March 1, 2023)
- Abby Maxwell - 9th Grade Girls Volleyball Coach - HS (effective immediately)
- Ashley McCann - Special Education Para - Center Based - GD (effective March 1, 2023)
- Karen Sandback - Noon Supervisor - RR (effective March 17, 2023)
- Katherine Sauer - Spanish Teacher - HS (effective June 8, 2023)
- Marilyn Smith - Building Monitor - CES (effective March 1, 2023)
- Julia Solarz - Noon Supervisor - RR (effective February 17, 2023)
- Jessica Ugaz - Noon Supervisor - HOMS (effective March 15, 2023)

3. Leaves of absence as follows:

- Brian Amundson - Special Ed Teacher - HRE (family leave - 2023-24 school year)
- Chelsea Block - Peer Coach - WW/EW (maternity/family leave - August 28 to October 16, 2023)
- Rachel Borgen - 3rd Grade Teacher - FH (other leave - 2023-24 school year)
- Paul Brey - Noon Supervisor - RR (medical leave - February 24 to May 1, 2023)
- Clark Fleming - Custodian - FH (medical leave - March 15 to April 12, 2023)
- Paul Hadden - Lead Inside Maintenance - DSC (medical leave - March 29 to May 10, 2023)
- Colleen Jax - Special Education Teacher - HRE (medical leave - April 18 to May 15, 2023)
- Kirby Meiners - Physics/Chemistry Teacher - HS (other leave - 2023-24 school year)
- Ann Piper - Media Specialist - JP/WW/FH (medical leave - April 13 to May 30, 2023)
- Berenice Ruiz - Kids' Company Assistant/Noon Supervisor - LODL (medical leave - February 20 to March 26, 2023)
- Elizabeth Tillemans - Kindergarten Teacher - WW (maternity leave - May 26 to June 8, 2023 & family leave - 2023-24 school year)
- Andrea Zack - Elementary Teacher - FH (family leave - 2023-24 school year)

Member Frantz introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS *(full resolution on file at the district office)*

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez, and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 13th day of March 2023.

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

We recognized the following:

- Prior Lake High School student and author Sanya Pirani
- Redtail Ridge first grade students, along with their teachers Britney Haugh and Katie McGinnis, demonstrated math skills with a new math pilot program called Math Talks.
- Twin Oaks 8th grade students Chloe Erickson, Megan Maslowski and Jonni Anderson, along with teachers Missy McFadden and Rene Demel, were recognized for their project for the Future City Competition.

Executive Director of Administrative Services Herman presented district retirements.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to approve the following district retirements, with gratitude for their years of service, as follows:

- Nancy Cernsky-Theis - Activities Administrative Assistant - HS (22 years of service)
- Kimberly Dore - Kindergarten Teacher - FH (23 years of service)
- Jodi Ernst - Special Education Teacher - TOMS (14 years of service)
- Greg Hartman - Math Teacher - HS (20 years of service)
- Daniel Larkin - Physical Education/Health Teacher - TOMS (28 years of service)
- Mary Jo Luethmers - 3rd Grade Teacher - HRE (20 years of service)
- Birgit Pope - German Teacher - HOMS/HS (15 years of service)
- Kelly Williams - 2nd Grade Teacher - GD (30 years of service)

Motion carried: 7 - 0

They will be honored at the District Retirement Celebration on Thursday, May 18, 2023.

Director of Equity & Inclusion Ouk presented the 3-year Achievement and Integration Plan at the study session in February. Board approval was requested.

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to approve the plan, as presented.

Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

Voting against: Atkinson

Motion carried: 6 - 1

Executive Director of Business Services Fredrickson presented the monthly financial report. This was a report only. No board action was requested.

Executive Director of Administrative Services Herman updated the board on the 2023-24 program and staffing process. This was a report only. No board action was requested.

Director of Community Education Services Dahl presented the 2023-24 Kids' Company rates at the February study session. Board approval was requested.

A motion was made by Lisa Atkinson, seconded by Mary Frantz, to approve the 2023-24 rates, as presented.

Motion carried: 7 - 0

Board Chair Crosby presented school board meeting dates for 2023-24. Board approval was requested for online calendar purposes.

A motion was made by Enrique Velázquez, seconded by Amy Bullyan, to approve the proposed dates.

Motion carried: 7 - 0

POLICY

There were no policies for review.

Board Chair Crosby presented the following policy for a first reading:

- Policy 516: Student Medication

Second reading will take place at the March 28, 2023 study session.

There were no policies for a second reading at this meeting.

Board Chair Crosby presented a policy for approval. This policy was reviewed and presented for two readings prior to this final approval.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to approve the following policy:

- Policy 515: Protection of Pupil Records

Motion carried: 7 – 0

REPORTS

Superintendent's Report

Superintendent Thomas reported on:

- Weather protocols including e-learning and other student and staff considerations
- Update on enrollment survey conducted by the Morris Leatherman Company
- Second Town Hall on School Finance on April 18, 2023 at Prior Lake High School
- Preliminary budget coming to the board at an upcoming board study session for review

Administrative Reports

None

Board Reports

- Student Council Rep Ariana Olson reported on spring committee work to include some fun events: Surf/Turf, Decision Day and co-sponsoring a bake sale with the Junior Optimists on April 22nd.
- Director Bullyan reported on attending an Early Learning Advisory Council (ELAC) meeting with a reminder we are E-12 and highlighted team work and collaboration. Bullyan will be attending the Finance Committee meeting on March 23rd.
- Board Treasurer Bernick reported on attending a SCALE meeting with two speakers: the Prior Lake Mayor and a Scott County representative that spoke on property value assessments. The slideshow can be found on the SCALE website.
- Director Atkinson reported on attending the Teaching and Learning Advisory Committee meeting where members received feedback on both of the math curriculums with a recommendation for adoption to be presented at the April 10th board meeting. Spanish Immersion and Gifted and Talented program information will be presented at the next Teaching and Learning Advisory Committee meeting.
- Director Olsted reported on the Educational Equity & Excellence Advisory Council meeting working on their charter with July approval. Olsted also reported on attendance at the Teaching & Learning Advisory Committee meeting.
- Board Vice-Chair/Clerk Frantz reported on attendance at the AMSD Day at the Capitol and meeting with our representatives.
- Board Chair Crosby reported on the recent school board retreat.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to adjourn.
Motion carried: 7 – 0

Meeting adjourned at 7:38 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw