



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

School Board Members: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

School Board Study Session Minutes

January 23, 2023
District Services Center
Large Conference Room

The study session of the Board of Education of Independent School District 719 was called to order by Board Chair Crosby in the board room at the District Services Center on January 23, 2023 at 6:00 p.m.

Board members present: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

Board members absent: None

Administrators Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, District Administrators

Board Chair Crosby welcomed everyone and Superintendent Thomas opened the meeting with the meeting purpose.

Board Chair Crosby reviewed the school board 2022-23 agenda and working document. This document is provided at all study sessions.

The board continued discussion from the January 9th board meeting regarding school board committees. Committee roles and board member representation on internal advisory councils and external agencies were reviewed. The membership process, including charge statements aligned to the district priority work and rosters, will be submitted to the board for approval annually in July & August.

The board discussed board member school assignments. There will be no assigned schools at this time.

Executive Director of Business Services Fredrickson presented the 2023-24 budget parameter discussion that included enrollment projections, revenue, expenditure and staffing assumptions. This was a report only. A Finance Town Hall is scheduled for January 25, 2023 where an in-depth look at school district finance will take place.

Superintendent Thomas presented superintendent evaluation progress reports to the board that included MN Superintendent Standards, Professional Goals and Operational Management Plans. This was a mid-year report only. No board action was requested.

Superintendent Thomas read a proclamation recognizing February as the month to recognize our school board.

Board Vice-Chair/Clerk Frantz read a proclamation recognizing Paraprofessionals Appreciation Week January 23-27, 2023. Director of Student Support Services Cuka spoke in appreciation of our paras.

Board Treasurer Bernick read a proclamation recognizing National School Counseling Week February 6-10, 2023. Superintendent Thomas spoke in appreciation of our school counselors.

Board Chair Crosby called for policies for board review and first and second readings.

The following policy was presented for review:

- Policy 515: Protecting of Pupil Records

A first reading will take place at the February 13, 2023 board meeting.

There were no policies for a first reading at this meeting.

The following policies were presented for a second reading:

- Policy 101: Legal Status of the School Board
- Policy 101.1: Name of the School District
- Policy 102: Equal Educational Opportunity
- Policy 103: Complaints-Students, Employees, Parents, Other Persons
- Policy 104: School District Mission Statement
- Policy 301: School District Administration
- Policy 302: Superintendent
- Policy 303: Superintendent Selection (Contracts, Duties, Evaluation)
- Policy 304: Superintendent Job Description (Evaluation Timeline)
- Policy 306: Administrator Code of Ethics

Board approval will take place at the February 13, 2023 board meeting.

Two community members spoke during the public forum portion of the agenda.

The study session adjourned and transitioned into an open meeting.

Chair Crosby called the meeting to order at 9:29 p.m.

Board members present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board members absent: none

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 7 – 0

Executive Director of Administrative Services Herman presented a candidate for employment.

A motion was made by Julie Bernick, seconded by Enrique Velázquez, to approve the following:

- Emergency Preparedness and Response Coordinator Hayley Heidelberg

Motion carried: 7 – 0

Executive Director of Administrative Services Herman presented additional staffing (non-certified) for 2022-23.

A motion was made by Amy Bullyan, seconded by Lisa Atkinson, to approve the following:

- Early Childhood Special Education Paraprofessional (AM)
- Early Childhood Special Education Paraprofessional (PM)

Motion carried: 7 – 0

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 - 0

Meeting adjourned at 9:36 p.m.

Mary Frantz, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

MF/mw