



INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE
Prior Lake, Minnesota 55372

Regular School Board Meeting Minutes of the Board of Education

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on February 12, 2024 at 6:00 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez

Board Members Absent: Lisa Atkinson, Student Representative Dan Bergan

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and six people spoke during this forum.

A motion was made by Amy Crosby, seconded by Enrique Velázquez, to approve the agenda.

Motion carried: 6 - 0

A motion was made by Julie Bernick, seconded by Amy Crosby, to approve the consent agenda:

A. Financial Items:

- Check/Wire Transfer Disbursement Summary from January 2024
- Wire Transfer, EFT & ACH Banking Activity from January 2024
- Bank reconciliation statements from December 2023
- PMA Financial from January 2024
- Monthly Wire Detail from January 2024
- Monthly Health/Dental Wire Detail from January 2024
- Monthly Check Detail from January 2024
- Monthly ACH Detail from January 2024

B. Purchase Orders above \$25,000:

- Trimark-Hockenbergs Tilting Skillet Braising Pan at PLHS \$28,964 (Fund 02)
- Landscape Structures Playground Equipment at Edgewood \$36,216 (Fund 04)
- Scott County Treasurer Special Education Therapy Services \$29,516 (Fund 01)

C. Monthly Financial Report

D. Approval of school board minutes as follows:

- Organizational meeting – January 8, 2024
- Regular board meeting – January 8, 2024
- Board study session – January 22, 2024

E. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Sara Bernard – Special Education Teacher (Resource) (MTS) – HOMS (leave of absence)
- Sara Bernard – Special Education Teacher (Center-Based) (MTS) – JP (leave of absence)
- Sara Bernard – Special Education Teacher (MTS) – HS (leave of absence)
- Yasmarie Correa – Kindergarten Spanish Immersion Teacher (MTS) – LODL (leave of absence)
- Mary Enck – 2nd Grade Teacher (MTS) – HRE (leave of absence)
- Kathy Felch – 3rd Grade Teacher (MTS) – HRE (leave of absence)
- Makenna Frerk – Kindergarten Teacher (MTS) – RR (leave of absence)
- Margaret Hanneman – Targeted Services Instructor –FH (reassignment)
- Monique Julian – Special Education Teacher – Center Based (MTS) – HS (leave of absence)
- Bethany Koziolk – Targeted Services Instructor – FH (reassignment)
- Linda Leidle – ECSE Teacher (MTS) – EW (leave of absence)
- Elizabeth Riepe – Targeted Services Instructor – FH (reassignment)
- Terrance Ronayne – Art (MTS) – HOMS (leave of absence)
- Kelly Stavedahl – ECSE Teacher (MTS) – EW (leave of absence)

Coaches:

None

Support Staff:

- Madelyn Abney – Kids' Company Student Support – LODL (resignation)
- Alexia Bahe – Special Education Para (Resource) – JP (resignation)
- Stacy Celatka – Child Nutrition Assistant –RR (resignation)
- Andrew Coburn – Kids' Company Assistant & Noon Supervisor – FH (resignation)
- Liudmyla Dobushevskaya – Student Support Para (Kindergarten) (Temporary) – HRE (new position)
- Tatum Eisenberg – Kids' Company Assistant (PM Preschool Childcare) – JP (resignation)
- Susan Erni – Testing Facilitator – Dist. (resignation)
- Caleb Gilbertson – Custodian – Dist. (reassignment)
- Adela Gonzalez Rodriguez – Child Nutrition – TOMS (resignation)
- Rachel Hockford – Senior Human Resources Specialist – DSC (resignation)
- Kaycee Kitzman – Child Nutrition Assistant Manager – TOMS (resignation)
- Julie Lowy – Special Education Para (Resource) (MTS) – FH (leave of absence)
- Dana Murphy-Meyer – Kids' Company Special Ed Para (Preschool Childcare) – EW (new position)
- Amy Murray – Child Nutrition Site Manager – HRE (reassignment)
- Susan M Lysaker – Child Nutrition – HS (resignation)
- Nadezhda Paramonova – Child Nutrition – HOMS (resignation)
- Christina Smith – Custodian – HS (resignation)
- Gary Smith – Lead Custodian (MTS) – TOMS (leave of absence)
- Peter Stinar – Custodian (MTS) – TOMS (leave of absence)
- Charles Summers – Special Education Para (Center Based) – HS (resignation)
- Andrea Tellinghuisen – Child Nutrition – FH (resignation)
- Ellen Vellance – Student Support Para (Kindergarten) (Temporary) – HRE (new position)
- Morgan Ziskovsky – Human Resources Specialist – DSC (reassignment)

2. District Retirement as follows:

- Sasha Kuznetsov – Hidden Oaks Principal – HOMS (18 years of service)

3. Resignations, terminations and non-renewals:

- Stacie Allram - Child Nutrition - WW (effective February 2, 2024)
- Lizbeth Arce Parra - Special Education Para (Resource) - WW (effective January 23, 2024)
- Marilyn Ash - Special Education Para (Center Based) - HRE (effective January 29, 2024)
- Gale Baines - Kids' Company Assistant - RR (effective February 8, 2024)
- Ciara Birx - Child Nutrition - LODL (effective February 16, 2024)
- Monica Braesch - Noon Supervisor - HOMS (effective February 7, 2024)
- Phillip Cheng - Child Nutrition - TOMS (effective February 9, 2024)
- Ann Collins - Chemical Health Specialist - HS (effective January 31, 2024)
- Daria Dzhalalova - Cultural Liaison (MTS) - DSC (effective January 11, 2024)
- Iryna Fedorenko - Kids' Company Assistant - HRE (effective February 8, 2024)
- Ashley Feehan - Special Education Teacher - HS (effective June 6, 2024)
- Anna Foote (Milner) - Assistant Synchro Swimming Coach (.40 FTE) - HS (effective immediately)
- Caleb Gilbertson - Custodian - HRE (effective January 30, 2024)
- Hamza Hassan - Cultural Liaison (East African) - DSC (effective January 26, 2024)
- Rachel Hockford - HR Specialist (ESS) - DSC (effective February 2, 2024)
- Kaycee Kitzman - Child Nutrition - HOMS (effective January 30, 2024)
- Savannah Knudson - Assistant Cheer Coach (B Squad) - HS (effective February 24, 2024)
- Rebecca Milz - Child Nutrition Asst. Manager - HOMS (effective February 15, 2024)
- Amy Murray - Child Nutrition Asst. Manager - TOMS (effective January 5, 2024)
- Nadezhda Paramonova - Child Nutrition - HOMS (effective February 2, 2024)
- Sonia Quintero - Kindergarten Teacher - LODL (effective January 26, 2024)
- Darlene Schuman - District Substitute - DSC (retirement November 3, 2023)
- Julie Smith - B-3 Teacher - EW (.2 FTE effective July 1, 2024)
- Jayelin White - Kids' Company Student Support - LODL (effective January 19, 2024)
- Morgan Ziskovsky - Payroll Specialist - DSC (effective February 9, 2024)

4. Leaves of Absence as follows:

- Alecia Borchardt - Social Worker - FH (maternity leave - May 28 to June 6, 2024)
- Amber Corcoran - 8th Grade Math Teacher - TOMS (.2 family leave - August 26, 2024 to June 5, 2025)
- Sara Dahlquist - Special Ed Para (Resource) - WW (maternity leave - May 31, 2024 to TBD)
- Paxton Hehn - 3rd Grade Teacher - JP (maternity leave - August 26 to December 2, 2024)
- Heather Hintze - 5th Grade Teacher - JP (family leave - August 24 to October 21, 2024)
- Sarah Hough - 4th Grade Teacher - RR (family leave - 2024-25 SY)
- Emily Khalil - Speech Language Pathologist - EW (family leave - August 26 to November 4, 2024)
- Katrina McGrail - 2nd Grade Teacher - HRE (maternity/family leave - May 25 to October 15, 2024)
- Kirby Meiners - Science Teacher - HS (leave extension - 2024-25 SY)
- Julie Pyle - Art Teacher - HOMS (medical leave - February 1 to March 1, 2024)
- Lauren Sjogren - Life Skills Teacher - JP (maternity leave - May 18 to June 6, 2024)
- Carrie Super - School Counselor - HS (maternity leave - August 26 to November 1, 2024)
- Elizabeth Tillemans - Kindergarten Teacher - WW (family leave - 2024-25 SY)
- Matthew Timm - Senior Accountant - DSC (family leave updated dates - January 3 to 30, 2024)
- Margie-Ana Timmons - Kids' Company Assistant/Noon Supervisor - RR (maternity leave - June 23, 2024 to TBD)
- Hannah Tuerk - Kindergarten Teacher - RR (family leave - 2024-25 SY)
- Megan Waller - 1st Grade Teacher - JP (Intermittent FMLA leave- January 15 to June 1, 2024)
- Martha Walz - Executive Assistant - DSC (medical - March 13 to April 5, 2024)

Motion carried: 6 – 0

Member Bullyan introduced the following resolution and moved its adoption:

RESOLUTION FOR ACCEPTANCE OF GIFTS

The motion for adoption of the foregoing resolution was duly seconded by Member Velázquez and upon vote being taken thereon, the following voted in favor thereof: Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 12th day of February 2024.

(full resolution on file at the district office)

LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE

- We recognized the middle school representatives Scott Peterson and Zachary Johnson for their Live More Screen Less Initiative.
- The board recognized Director Enrique Velázquez for receiving the MSBA 2024 Director Award.
- We recognized and thanked all of our PLSAS School Board Directors for their dedication and service, not just during School Board Recognition Month but every day throughout the year.

Executive Director of Administrative Services Herman presented the tentative PLSEA 2023-25 Collective Bargaining agreement.

A motion was made by Jess Olstad, seconded by Amy Crosby, to approve the 2023-25 contract settlement between ISD 719 and PLSEA, as presented.

Motion carried: 6 – 0

Director of Assessment & Evaluation Zumbusch presented the Fastbridge Data Report. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented a 2024-25 school year enrollment update. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented the 2024-25 preliminary budget for approval.

A motion was made by Amy Crosby, seconded by Amy Bullyan, to approve the 2024-25 preliminary budget with the recommended budget reductions, as presented.

Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad

Voting against: Velázquez

Motion carried: 5 - 1

Executive Director of Administrative Services Herman presented a resolution.

Board Member Crosby introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 719 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Velázquez and upon vote being taken thereon, the following voted in favor thereof: Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez
and the following voted against the same: none
whereupon said resolution was declared duly passed and adopted.

Board Director Olstad read a proclamation recognizing School Bus Driver Appreciation Week February 19-23, 2024. Director of Operational Services Dellwo spoke in appreciation of our school bus drivers.

POLICY

Policies were presented for a second reading and board approval. Review and first reading took place at the January 22, 2024 study session.

A motion was made by Amy Crosby, seconded by Enrique Velazquez, to approve the policies as a group, as presented.

- Policy 406: Public and Private Personnel Data
- Policy 409: Employee Publications, Instructional Materials Inventions and Creations
- Policy 409.1: District Internet Acceptable Use and Safety
- Policy 524: Electronic Technologies Acceptable Use Policy
- Policy 414: Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- Policy 416: Drug and Alcohol Testing
- Policy 417: Chemical Use and Abuse (Staff)
- Policy 418: Drug-Free Workplace/Drug-Free School
- Policy 419: Drug-Free Workplace/Drug-Free School (Tobacco)
- Policy 428: Employee Use of Social Media
- Policy 506.1: Bullying Prohibition
- Policy 515: Protection and Privacy of Student Records
- Policy 520: Student Surveys
- Policy 522: Student Sex Nondiscrimination
- Policy 525: Website and Intranet Policy
- Policy 525.1: Student Use of Cellular Phones, Digital Imaging Devices & Other Personal Electronic Devices
- Policy 526: Hazing Prohibition
- Policy 531: Memorials for Deceased Students or Staff
- Policy 609: Religion
- Policy 622: The Pledge of Allegiance
- Policy 722: Public Data Requests

Motion carried: 6 – 0

REPORTS

Superintendent's Report

Superintendent Thomas highlighted the following:

- Strategic plan process update including public engagement sessions with the community.
- Stakeholder survey will be held February 26 to March 15, 2024
- 2024 MN Teacher of the Year candidates are Heather LaRue (Gr. 3 teacher at Hamilton Ridge Elementary) and Sherrie Seidensticker (Gr. K teacher at Jeffers Pond Elementary)

Administrative Reports

None

Board Reports

- Director Olstad reported on the Teaching and Learning Committee meeting with mini strategic plan sessions. Olstad also reminded everyone of the Community Education musical this weekend "Legally Blonde".
- Director Crosby attended the SCALE meeting with presentations from three non-profits in the county that work with at-risk youth. 20/50 vision for Scott County discussions are beginning.
- Director Bernick mentioned the upcoming Finance Committee meeting tomorrow.
- Vice-Chair/Clerk Bullyan attended the ELAC Advisory Council meeting and learned of the partnership with the CAP Agency to provide food to the Edgewood and WestWood families. Bullyan also attended the Bridges Math Night.
- Director Velázquez attended the SW Metro meeting with discussion surrounding new initiatives and the upcoming policy meeting.
- Chair Frantz reported on the AMSD Legislative Session, attending the legislative committee meeting and the farewell to David Brown at Bridges prior to his deployment.

A motion was made by Julie Bernick, seconded by Amy Bullyan, to adjourn the regular meeting and transition to a closed session.

Motion carried: 6 – 0

Meeting adjourned at 8:42 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing the superintendent's mid-year evaluation at 8:47 p.m.

A motion was made by Amy Bullyan, seconded by Enrique Velázquez, to open the closed session.

Motion carried: 6 – 0

The meeting re-opened at 10:06 p.m.

A motion was made by Julie Bernick, seconded by Amy Crosby, to adjourn.

Motion carried: 6 – 0

Meeting adjourned at 10:07 p.m.

Amy Bullyan, Board Vice-Chair/Clerk
Independent School District 719
4540 Tower Street SE
Prior Lake, MN 55372

AB/mw