



# **INDEPENDENT SCHOOL DISTRICT 719**

**4540 Tower Street SE  
Prior Lake, Minnesota 55372**

## **Regular School Board Meeting Minutes of the Board of Education**

The regular meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Frantz, in the board room at the District Services Center on January 8, 2024 at 6:20 p.m.

Chair Frantz led the Pledge of Allegiance.

Board Members Present: Lisa Atkinson, Julie Bernick, Amy Bullyan, Amy Crosby, Mary Frantz, Jessica Olstad, Enrique Velázquez, Student Representative Dan Bergan

Board Members Absent: None

Administration Present: Executive Director of Business Services Fredrickson, Executive Director of Administrative Services Herman, Executive Director of Academic Services Edwards, District Administrators

Per board policy 203, Board Chair Frantz called for anyone wishing to address the board during the open forum segment on the board agenda and four people spoke during this forum.

A motion was made by Amy Crosby, seconded by Julie Bernick, to approve the agenda.

Motion carried: 7 - 0

A motion was made by Jessica Olstad, seconded by Lisa Atkinson, to approve the consent agenda:

**A. Financial Items:**

- Check/Wire Transfer Disbursement Summary from December 2023
- Wire Transfer, EFT & ACH Banking Activity from December 2023
- Bank reconciliation statements from November 2023
- PMA Financial from December 2023
- Monthly Wire Detail from December 2023
- Monthly Health/Dental Wire Detail from December 2023
- Monthly Check Detail from December 2023
- Monthly ACH Detail from December 2023

**B. Purchase Orders above \$25,000:**

- None

**C. Monthly Financial Report**

**D. Enrollment Report**

**E. Approval of school board minutes as follows:**

- Regular board meeting – December 11, 2023
- Board study session – December 18, 2023

F. Personnel Items:

1. Candidates for employment as follows:

Certified:

- Jodi Berghoefer – Gr. 4 Teacher (MTS) – FH (leave of absence)
- Julia DeMain – Occupational Therapist (MTS) – Dist. (leave of absence)
- Paul Donner – Assistant Principal (LTS) – Bridges ALC (leave of absence)
- Jodi Eschrich -5th Grade Teacher (MTS) – WW (leave of absence)
- Megan Fanum – 3rd Grade Teacher (MTS) – RR (leave of absence)
- Denice Klingberg – Social Studies (MTS) – HOMS (leave of absence)
- Bethany Neilson – English Teacher (MTS) – HS (leave of absence)
- Jaida Peterson – 1st Grade Teacher (MTS) – JP (leave of absence)

Coaches:

- Kyle Kesselring – Assistant Boys Track & Field Coach (Throws) – HS (resignation)
- Olivia Kressler – Assistant Gymnastics Coach – HS (resignation)

Support Staff:

- Stacie Allram – Child Nutrition – Part Time – WW (resignation)
- Amy Austin – District Administration Assistant – DSC (resignation)
- Mia Bianchi – Kids' Company Assistant (After School) – WW (resignation)
- Monica Braesch – Noon Supervisor – HOMS (resignation)
- Madelyn Connor – Special Education Paraprofessional – Center Based – JP (resignation)
- Yasmarie Correa – Testing Facilitator – Dist. (resignation)
- Devi Bala, Nithu Bala – ECFE Assistant (AM/PM/Days of Week) – EW (resignation)
- Chethra Ean – Kids' Company Assistant (Before School) – GD (resignation)
- Sarah Kallberg – Child Nutrition Helper – HS (reassignment)
- Kaycee Kitzman – Child Nutrition Helper – HOMS (resignation)
- Dorothy Lanier – Special Education Para – Dist. (resignation)
- Kristin Long – Testing Facilitator – Dist. (resignation)
- Lindsey Melville - Testing Facilitator – Dist. (resignation)
- Catherine Moats – Special Education Para (Resource) – GD (resignation)
- Bonnie Ohm – Administrative Assistant to Child Nutrition Services – Dist. (resignation)
- Ann Pieper – ECSE Para (PM) – EW (resignation)
- Melissa Reuvers – CES Building Monitor – Dist. (resignation)
- Silvestre Sanchez – Outside Maintenance – Dist. (resignation)
- Jessica Schell – Special Education Para – Dist. (leave of absence)
- Abigail Smith – Kids' Company Assistant – Preschool Child Care PM – EW (resignation)
- Sue Szymik – Noon Supervisor – LODL (resignation)
- Shelli Welter – CES Building Monitor – Dist. (resignation)
- Cherry Wilson – Special Education Para (Resources) – HOMS (resignation)

2. Resignations, terminations and non-renewals

- Sean Allen - Assistant Girls Track & Field Coach - HS (effective December 27, 2023)
- Gale Baines - Child Nutrition Cashier - RR (effective January 31, 2024)
- Kelby Johnson - 10th Grade Baseball Assistant Coach - HS (effective immediately)
- Kristen Laffe-Thao - Assistant Director of Special Education - DSC (effective January 26, 2024)
- Anna Larson - Kids' Company Assistant - HRE (effective December 28, 2024)
- Bonnie Ohm - Child Nutrition Manager - HRE (effective January 5, 2024)
- Ann Pieper - ECFE Assistant (M-F PM Position) - EW (effective January 1, 2024)
- Eileen Schintgen - Noon Supervisor - LODL (effective January 12, 2024)
- Krystyna Soloviova - Noon Supervisor - LODL (effective December 8, 2023)
- Josh Threlkeld - Assistant Baseball Coach - HS (effective December 14, 2023)

3. Leaves of Absence as follows:

- Lizbeth Arce Parra - Special Education Para (Resource) - WW (maternity leave updated to February 4, 2024)
- Joseph Deutsch - Tech Ed Teacher - HS (medical leave - November 30, 2023 to TBD)
- Abby Gesche - Special Education Teacher - HOMS (medical leave - January 2 to April 2, 2024)
- Duane Johnson - Lead Custodian - TOMS (medical leave updated to March 3, 2024)
- Janet Olson - Occupational Therapist - Dist. (family leave - January 2 to February 13, 2024)
- Brooke Ryan - Special Education Para (Resource) - HOMS (maternity leave updated to March 1, 2024)
- Malorie Schultz - Kindergarten Teacher - JP (intermittent family leave - January 12 to June 5, 2024)

Motion carried: 7 – 0

Member Bullyan introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

The motion for adoption of the foregoing resolution was duly seconded by Member Bernick and upon vote being taken thereon, the following voted in favor thereof: Atkinson, Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

The following voted against the same: none

The foregoing resolution was approved this 8th day of January 2024.

*(full resolution on file at the district office)*

**LAKER PRIDE | SPECIAL RECOGNITION | LAKER SHOWCASE**

- We celebrated Jeffers Pond Elementary Teacher Laura Hageman who was awarded the 2023 Grosvenor Teacher Fellowship from the National Geographic Society and Lindblad Expeditions.
- We recognized Bridges Area Learning Center Assistant Principal Dave Brown for his upcoming deployment and ongoing service to our country.

Executive Director of Administrative Services Herman presented a 2023-24 additional educational support staffing request.

A motion was made by Julie Bernick, seconded by Amy Bullyan, to approve the 2023-24 additional ESS staffing as follows:

- Child Nutrition Part Time Helper - \$2,199.45
- Child Nutrition Assistant Manager - \$3,283.94

Motion carried: 7 – 0

Board Chair Frantz and Superintendent Thomas presented the 2024 Legislative Platform for approval. The platform has been reviewed by the executive committee of the board and the full board at a study session prior to board action.

A motion was made by Jessica Olstad, seconded by Amy Bullyan, to approve the 2024 Legislative Platform with an edit as requested by the board.

Motion carried: 7 - 0

Superintendent Thomas outlined the application process for the strategic plan. The applicant pool consisted of staff, parents, student and community members to serve on the core team.

A request was made to have access to the full applicant list prior to the vote.

After a roll call vote, it is not the will of the board to receive this information prior to approving the roster.

Chair Frantz requested an approval of the strategic plan agenda as presented.

Voting in favor: Bernick, Bullyan, Crosby, Frantz, Olstad, Velázquez

Voting against: Atkinson

Motion carried: 6 - 1

Executive Director of Academic Services Edwards and Director of Assessment and Improvement Zumbusch presented an early release day report. This was a report only. No board action was requested.

Executive Director of Administrative Services Herman presented a self-funded insurance update. This was a report only. No board action was requested.

Executive Director of Academic Services Edwards presented a calendar change for the 2024-25 school year. The original calendar was approved in December and the sub-committee has met and made a few alterations on conference days and added another day to winter break.

A motion was made by Amy Crosby, seconded by Lisa Atkinson, to approve the calendar changes as presented. Motion carried: 7- 0

Superintendent Thomas read the following proclamation and spoke in appreciation of our school safety and security staff: School Safety & Security Staff Appreciation Week Proclamation

## POLICY

Policies were presented for a second reading and board approval. Review and first reading took place at the December 18, 2023 board meeting.

- Policy 403: Discipline, Suspension and Dismissal of School District Employees
- Policy 404.1: Employment Background Checks
- Policy 408: Subpoena of a School District Employee
- Policy 410: Leaves – Family & Medical
- Policy 420: Employees with Infectious Conditions
- Policy 506.3: Breathalyzer
- Policy 514.1: Chemical Use and Abuse (Student)
- Policy 516: Medication
- Policy 516.5: Overdose Medication
- Policy 518: DNR-DNI Orders
- Policy 530: Immunization Requirements
- Policy 605: Co-Curricular Activities
- Policy 605.1: Adding, Staffing & Eliminating Co-Curricular Activities
- Policy 605.2: Level of Athletic Participation
- Policy 605.3: Co-Curricular Banquets, Fundraisers & Social Events
- Policy 605.4: Intramural Athletics

A motion was made by Amy Bullyan, seconded by Amy Crosby, to approve the policies as a group, as presented.

Motion carried: 7 – 0

## REPORTS

### Superintendent's Report

Superintendent Thomas highlighted the following:

- MLK Jr. Day Breakfast & Program, partnering with the Prior Lake Rotary Club, will be held on January 15<sup>th</sup> at PLHS beginning at 7:30 am.
- Being held in conjunction with the MLK Jr. Day Breakfast will be our recognizing PLSAS 2023-24 Teachers of the Year. Staff professional development will follow the remainder of the day.

### Administrative Reports

- Executive Director of Academic Services Edwards provided a brief update on the transition of middle school math curriculum. Incoming 6<sup>th</sup> graders will have pathway offerings. In addition, board policy 513 remains in place for student acceleration.

Board Reports

Student Council Rep Bergan reported on the following:

- The sunshine committee held a pancake breakfast and cocoa in December
- The development committee is finalizing a project on Wednesday
- Student Council will be participating at the MLK Jr. Day event
- Ongoing service projects
- Communications Committee working on Laker Lens for increased participation at sporting events.
- Sweethearts Spirit Week in February
- Director Olstad reported on the recent Teaching and Learning Advisory Committee meeting with robust conversation around Policy 606 and looking forward to the MSBA Conference this week.
- Director Atkinson also attended the Teaching and Learning Advisory Committee meeting and requested clarification on next steps. Dr. Thomas recapped those steps.
- Chair Frantz attended a Community Ed Advisory Council meeting and shared announcements including summer employment. Frantz also mentioned the MSBA Conference later this week.

A motion was made by Jessica Olstad, seconded by Julie Bernick, to adjourn the regular meeting and transition to a closed session.

Motion carried: 7 – 0

Meeting adjourned at 9:22 p.m.

The meeting was closed in accordance with the Open Meeting Law (Minn. Stat. 13D.03) for the purpose of discussing negotiation strategy at 9:32 p.m.

A motion was made by Jessica Olstad, seconded by Lisa Atkinson, to open the closed session.

Motion carried: 7 – 0

The meeting re-opened at 10:34 p.m.

A motion was made by Mary Frantz, seconded by Enrique Velázquez, to adjourn.

Motion carried: 7 – 0

Meeting adjourned at 10:34 p.m.

Amy Bullyan, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AB/mw