

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS

213 SCHOOL BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to identify school board committees and to define their duties.

II. DEFINITION

III. GENERAL STATEMENT OF POLICY

- 1.1. The board may create committees if they are deemed helpful to assist the board in the performance of its governance responsibilities, but not the management responsibilities of the superintendent. If committees are established, they shall be used exclusively to support the work of the board and shall prepare recommendations for board consideration during a work session or board meeting.
- 1.2. The school board retains the right and has the duty to make all final decisions based on the recommendations of committees.
- 1.3. Board committees and members may not speak or make decisions on behalf of the board unless specifically authorized by the board. The responsibilities and authority of all board committees are specifically stated in this policy to assure that members fully understand their duties and extent of authority, and to assure that committee work shall not usurp or conflict with the board's own authority or conflict with authority delegated to the superintendent.
- 1.4. It shall be the responsibility of the school board chair to seek input from school board members and the superintendent, possibly in a school board work session, prior to appointing school board members to committees at the yearly organizational meeting of the school board in January.
- 1.5. No more than three members of the school board may be appointed as voting members on a committee, although any may attend on a volunteer basis to hear discussion, but not participate, as this constitutes a quorum.
- 1.6. The chair may appoint additional ad hoc committees as necessary.
- 1.7. The chair and/or designee may serve as an ex-officio or member in full standing on any committee.
- 1.8. School board committee appointments shall remain in force until dissolved and reappointment occurs in accordance with the foregoing.
- 1.9. School board committee meetings shall be open to the public in compliance with the Open Meeting Law and notice shall be given as prescribed by law.
- 1.10. School board members will be compensated at the rate determined by the school board at the annual organizational meeting for their membership on these committees.

1.11. Board established committees are as follows:

1.11.1. Executive Committee – The Executive Committee shall include the board chair, vice-chair/clerk and treasurer to work with the superintendent on issues such as, but not limited to:

- Work session and business meeting agendas
- Board evaluation processes
- Superintendent relations and evaluation processes
- Emergency items not able to be addressed by full board in a timely basis
- Negotiations
- Media interactions in situations

Based on specific issues and topics, other board members may be requested to support the Executive Committee as requested by the board chair.

1.11.2. Finance, Facilities and Long-Range Planning Committee - The Finance, Facilities and Long-Range Planning Committee shall include (3) three board members and the superintendent and/or designee(s) to provide consultation regarding the district's finances and long range planning model; review/recommend action relative to the district's facilities; review/recommend action relative to the district's long range 10 year operations model (LTFM) and provide consultation regarding district financial options and long-range facility planning to the entire board.

1.11.3. Public Engagement and Legislative Committee - The Public Engagement and Legislative Committee shall work with the superintendent and/or Director of Communications on issues related to public engagement and decision-making processes, key strategies and promises from such engagement in alignment with the IAP2 Framework. In addition, the committee shall work with the superintendent and/or Director of Communications regarding legislative issues. This committee shall advocate for and monitor legislation that impacts the education of students and shall provide updates to the entire board regarding issues that affect the district.

1.11.4. Committees of the Whole (Board)

The following committees include all members of the board:

- Policy

1.11.5 District-Wide Advisory Council Representatives

It is the intent of the school board to have a liaison to in-district advisory councils operating in the school district such as, but not limited to:

- DCAC (District Curriculum Advisory Council) including MN Statute requirements such as World's Best Workforce (WBWF)
- MNCAPS (The Minnesota Center for Advanced Professional Studies)
- Community Education Services Advisory Council
- ECFE (Early Childhood Family Education) Advisory Council
- Finance Advisory Council
- Special Education Advisory Council (SEAC)
- Other district-wide committees

School board members will be compensated at the rate determined by the school board at the annual organizational meeting for such representation.

1.11.6 External Agency / Association Representatives

It is the intent of the school board to have a liaison to various agencies that operate outside the school district such as, but not limited to,

- S.E.E. (Schools for Equity in Education)
- Metro E.C.S.U. (Educational Cooperative Service Unit)
- SW Metro Intermediate District
- M.S.H.S.L. (Minnesota State High School League)
- S.C.A.L.E. (Scott County Area Leaders for Efficiency)
- Association of Metropolitan School Districts (AMSD)

School board members will be compensated at the rate determined by the school board at the annual organizational meeting for such representation unless paid by representing agency.