

INDEPENDENT SCHOOL DISTRICT 719
PRIOR LAKE - SAVAGE AREA SCHOOLS**511 STUDENT FUNDRAISING****I. PURPOSE**

The board recognizes the need for fundraisers in order to provide programs, services, and materials that cannot be supported by the regular school budget. The board also recognizes that fundraising efforts should not disrupt the educational process nor create a hardship or burden for families, the community, or organizations. It is the intent of this policy to establish general fundraising guidelines to meet these expectations.

II. DEFINITIONS**III. GENERAL STATEMENT OF POLICY**

- A. It shall be the responsibility of the building administrators to develop recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must have prior written approval by the superintendent and building principal. Participation in non-approved activities shall be considered a violation of school district policy.
- C. It shall be the responsibility of the superintendent to provide coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner. Fundraising activities, whenever possible, should not occur during class time on school premises.
- F. Salespersons, agents, or promoters of any kind shall not contact students or employees on school property for the sale of merchandise or for the promotion of ideas and interests without the express written permission of the Superintendent of Schools or his/her designated representative.

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

School Board Adoption: June 11, 2018