

INDEPENDENT SCHOOL DISTRICT 719  
PRIOR LAKE - SAVAGE AREA SCHOOLS**602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY****I. PURPOSE**

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

**II. DEFINITIONS**

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

**III. GENERAL STATEMENT OF POLICY**School Calendar

- A. The school calendar shall be adopted annually by the school board before April 1 of the calendar year in which the new school year will commence. It shall meet all provisions of Minnesota statutes pertaining to minimum number of instructional hours and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
  2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
  3. In the event that situations arise during the year whereby a change in school calendar becomes necessary, such changes shall be approved by the school board.

### School Day

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

### Vacations & Holidays

In conjunction with the establishment of school calendars, the School Board shall schedule school vacations and holidays.

In the event that situations arise which necessitate the change of vacations or holiday observance, changes shall be accomplished at the discretion of the School Board.

School Board Adoption: July 9, 2018

An Equal Opportunity School District