Organization Information
District/Agency/School (legal name): Prior Lake-Savage Area Schools
District Number: 719

Technology Plan Status
The District/Agency/School has an approved 2013-15 technology plan:
X Yes □ No
2016-2018 Technology Plan Date of Creation: May 8th, 2015

Identified Official with Authority
Name: Jeff Holmberg
Title: Assistant Superintendent
Address: 4540 Tower Street SE, Prior Lake, MN 55372
Phone: 952-226-0071
E-mail: jholmberg@priorlake-savage.k12.mn.us

Technology Contact
Name: Marcus Milazzo
Title: Director of Technology
Address: 4540 Tower Street SE, Prior Lake, MN 55372
Phone: 952-226-0061
E-mail: mmilazzo@priorlake-savage.k12.mn.us
2016-18 Technology Plan Template

Technology Needs Assessment. Describe the processes(s) used to determine the technology needs for the Local Education Agency for 2016-2018 and briefly summarize the needs that have been determined. Make sure to include any technology needs that will be supported through E-rate discounts, such as telephone, telecommunications access, Internet, and other E-rate eligible services.

The Professional Development Committee has completed a needs assessment activity and distributed the Instructional Practices Survey created by the Minnesota Department of Education (results here). Using these results, the Professional Development Committee has identified the following needs: Student-Centered Learning, Equitable Access, Digital Citizenship, E-Curriculum/Software, Professional Development, Technical Support, and Hardware/Infrastructure.

Goals and Strategies. List the specific goals and strategies for 2016-2018 that address how your LEA will use technology to deliver education and assist with school administration.

Our mission at Prior Lake-Savage Area Schools is to educate all learners to reach their full potential as contributing and productive members of an ever-changing global community.

Our vision for 21st-century learning in Prior Lake-Savage Area Schools is to facilitate and support appropriate uses of technology in order to improve learning, instruction, communication, and student achievement.

The following are the District’s 21st-century learning goals and strategies:

21st-Century Learning Environments:
- Integrate learning through the 4 C’s: Communication, Critical Thinking, Collaboration, and Creativity
- Provide student-centered learning opportunities
- Promote project and placed-based learning in engaging environs
- Enhance the focus on E-STEM

For Students:
- Actively participate in the learning process
- Leverage the ability to learn anytime, anywhere
- Utilize well-designed learning spaces that have a positive impact on educational outcomes
- Engage in Self Organized Learning Environments (SOLEs)
- Provide opportunities for student technology leadership and support
For Teachers:
- Shift the focus from teacher-centered to student-centered
- Facilitate collaboration and innovation on a global level
- Create an integrated, interdisciplinary approach to instruction
- Utilize performance-based assessments delivered through various methods
- Promote digital citizenship to ensure students are using their tools effectively
- Embed E-curriculum district-wide

Information Technology Roles and Responsibilities:
- Provide and maintain equitable access to the Internet and devices
  - Expand the number of iPads and Chromebooks district-wide
  - Attain bandwidth targets for the duration of this plan
  - Create consistent expectations and guidelines for BYOD
  - Implement up-to-date security policies to maintain CIPA and COPA compliance
  - Pilot new technologies as they become available
- Provide and support E-curriculum/software district-wide
  - Provide web-based applications and productivity tools
  - Provide a Student Information System that has up-to-date functionality
  - Provide a Data Warehouse that will allow stakeholders to analyze state and local assessments and make data-driven decisions
  - Pilot new applications and software titles as they become available
- Provide timely technical support for all stakeholders
  - Increase staffing to handle additional roles/responsibilities and the processing of new students/staff
  - Expand the use of software tools, like SCCM, for routine maintenance and imaging
  - Develop a communication plan for alerting all schools about outages
- Provide and maintain current hardware/infrastructure
  - Maintain a 5-year replacement cycle for all District computers and tablets
  - Maintain a 10-year replacement cycle for all District infrastructure equipment
  - Continue to add wireless access points district-wide until the goal of one per classroom has been reached
  - Explore printing alternatives for students/staff
  - Pilot new technologies as they become available
- Offer relevant Professional Development for all staff
Professional Development Plan. Describe the professional development strategies you have in place for 2016-2018 to ensure LEA staff is prepared to use the technology infrastructure, software programs, and online resources provided.

The mission of professional development in Prior Lake-Savage Area Schools is to provide accessible and flexible resources, programs, and learning opportunities that actively engage all members of the school community in continuous professional growth. Through an environment of collegiality and collaboration, all employees will have opportunities to increase knowledge, improve performance, and enhance professional satisfaction.

The following goals for Professional Development were created based on district mission and vision, past practice, and the recommendation of the Professional Development Committee:

- Utilize job-embedded Professional Development as a key component of a continuous improvement cycle for increased student achievement
  - Learning team participation by all licensed staff
  - Data driven goal setting
  - Collaborative problem solving
  - Peer coach facilitators
  - Identify possibilities of learning teams work
  - Shared leadership

- Design Staff Development opportunities in alignment with the district mission and site and learning team achievement goals
  - Perform needs assessment
  - Align processes for Professional Development decisions
  - Differentiate Professional Development by content, process, and product
  - Provide teachers with on-demand Professional Development opportunities that meet professional and personal needs
  - Incorporate the 4C’s into professional development experiences

- Integrate technology to improve the educational process and have a positive impact on student learning
  - Provide basic tutorials and support with educational technology
  - Provide resources for individual growth and exploration
  - Provide integration support through planning, collaboration, and/or implementation

- Evaluate teacher performance within the district QComp program
  - Personal goal and student achievement goal setting
  - Encourage reflective practices
  - Participate in peer and/or administrative observations and coaching
  - Utilize Danielson Frameworks

- Provide instruction, support, and guidance on district tools and initiatives
  - Creation and implementation of Common Assessments
Standard Based Grading practices
Assess student engagement

Evaluation. Explain the evaluation process for your technology plan for 2016-2018, including timeline, roles and responsibilities, and information gathered to assess how the technology plan goals and strategies are being met.

- The technology plan will be reviewed by the Professional Development Committee annually
- A student survey will be distributed each fall and spring
- A staff survey will be distributed each fall and spring
- A parent survey will be distributed each fall and spring
- The qualitative/quantitative feedback gathered from professional development trainings will be reviewed by committee annually
- The District will use multiple data points to review progress towards meeting the technology plan’s goals (i.e. SchoolDude ticket system, Vision Cards, etc.)
- Implement a review cycle for core products based on stakeholder feedback

Optional Links. Provide links to district strategic planning documents, survey instruments, policies, or other resources that were used to provide data and help prepare the technology plan.

- Points of Distinction and Insight Statements: http://bit.ly/1E2sLMD
- SAMR Model: http://bit.ly/1J6xC6o

Link to Current Technology Plan. Provide the link on the LEA website where the technology plan will be posted and updated throughout the planning period.


Children’s Internet Protection Act (CIPA)

This LEA has an Internet Safety/Acceptable Use Policy in place.

X Yes  □ No

If yes, please provide a link to access the policy at the LEA website: http://bit.ly/1RwhQW2

This school district deploys an Internet filter to protect minors from material that is pornographic or otherwise harmful to them.

X Yes  □ No